­­­ 3rd October 2023

Dear Councillor

**Monthly Finances summary for review and approval at the next Council Meeting**

1. Payments have been logged for October and await approval of outstanding invoices. (Document 1 – Payments List)
2. Receipts received in month (**Doc 2 – Receipts List**) ­­­­£17,789.87
3. **Doc 3 Bank Statement -** Unity Trust bank Balance £ 62,698.13 HSBC Current £995.00 HSBC Savings £29053.87 (**total £92,747**)
4. **Doc 4a Bank Reconciliation -**

Doc 4b Uncashed Payments totalling £0.00

Doc 4c Uncashed Receipts totalling £0

1. **Doc 5 Net Position Report**. No issues

1. **Doc 6 Reserves Balance Report** £60,657.58
2. **Doc 7 Outstanding Purchase Order List** totalling £0

Kind regards

*Charmaine*

Charmaine Swift

Parish Clerk & RFO