**Meeting Type** Ordinary

**Date**  March 11th 2024

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood (Vice Chair), John Tongue, Amanda Venables, Rebecca Billing, Helen Sayers

**Apologies**  Adam Wyatt

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  7

**264. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone present.

Apologies were received from Adam Wyatt

**265. DECLARATION OF INTERESTS**

**None**

**266. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of February 12th 2024 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Billing Seconded: Cllr Sayers All in Favour

**267. PUBLIC FORUM – 15 MINS ONLY**

a) A resident of Tysoe asked if there was any further news on the drains being cleared in the village. Cllr Roache said that he had spoken and met with, Michael Rogers, a representative of WCC and requested assistance from CC Chris Mills as many of the drains are blocked and causing flooding issues in the village. He also told the resident that if she would contact WCC once again, he would do the same and hopefully this would get something done.

b) A question was raised regarding a planning application, to which Cllr Roache said that this item would be dealt with under Planning.

**268. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 268a**

CC Mills Report had been previously circulated and therefore he gave a short precis of it for the benefit of the public. He spoke of the letter from Izzy Secombe advising of the fact that Warwickshire is one of four Counties in England that has been awarded a Devolved Budget. WCC is working to help Suicide Prevention and Raising Awareness of the help available for self-harmers from a group called Life Signs. He pointed out that Wednesday 13th of March is National No Smoking Day, saying that smoking affects not only smokers but people around them and families, and that there is support for people with dementia. There is also help available to help meet household utility costs, and as always help for those suffering domestic abuse.

CC Mills also mentioned WCC’s work to encourage people to be aware of the benefit of moths, and for those who have gardens and allotments to count the, (Please see further information in the full report for this and all other subjects on the Tysoe Parish website. www.tysoe.org.uk.

Action: Cllr Sayers to make a list of all contact numbers in CC Mill’s report and put the list on the Welfare Notice Board.

Page 53

Cllr Roache said that WCC Having a Devolved Budget should make funds available for start-up small businesses. Which CC Mills agreed. He also said that he had sent CC Mills a copy of Tysoe’s Consultation document on the Fire Brigade. (Circulated to all Cllrs.) CC Mills said that he would send a copy of the spreadsheet which contains all of the call out times for fire stations, he also said that target response times are of concern.

b) DC Malcolm Littlewood *.* Cllr acknowledged receipt of a report from Cllr Littlewood Ref: Doc.268b

DC Littlewood also gave a short precis of his report for the benefit of all present.

DC Littlewood spoke of a planning application for a site for Travelling Showmen, which is going to appeal. Cllr Roache asked if there were sufficient sites for Travelling Showmen to which Cllr Littlewood said he thought that there were. Cllr Roache then said that if this was not the case, then applications going to appeal would continue.

DCllr Littlewood then spoke of the Assets of community value Register which includes public houses, 20 of which locally have been designated for closure. He said that if these were to go onto the Register it would delay any planning applications to allow local people to look at taking over the pubs. Cllr Roache then noted that Tysoe needs to register its community assets.

DCllr Littlewood also said that the Neighbourhood Plan is valid for 5 years but to renew it the same process as originally gone through would need to happen again.

**269. CORRESPONDENCE**

a) Blister Pack Recycling – David Sewell

Mr Sewell had emailed TPC prior to the meeting to ask for support as he has recently taken over the recycling of blister packs in the village but is having no success in finding any company to take them. He has contacted recycling firms but the cost for the amount he collects is very expensive and he asked if TPC could help with the financial cost?

Cllr Roache said that in principle the Parish Council will give support, but Cllrs need to know the cost. Mr Sewell will write to Julie Lewis at SDC (Rubbish & Recycling.) He will also write to Tysoe’s MP and let us know how he gets on.

b) TPC Received a letter from the Tysoe Primary School Council about our proposal to buy some new defibrillators for the village. Cllr Roache proposed that TPC asks the children of the school to help with publicising the new defibrillators once they have been purchased.

c) Steve Allen has requested use of the Recreation Ground for the Annual Tractor Run on May 19th 2024.

Cllr Littlewood proposed that Council agreed to this request with the proviso that Mr Allen monitors the weather and ensures that the field will not be churned up by the tractors because it is too wet underfoot.

Proposed: Cllr Littlewood Seconded: Cllr Venables **All in Favour**

d) Parking across from Church Farm Court/Meadow

Cllr Roache detailed an email from a previously circulated. Cllrs noted that the Coach is in fact one of Solus Company coaches used by the school Discussions took place around how to stop dog walkers from also parking on the verge. Cllr |Roache thanked everyone for their ideas.

**Action: Clerk to write a letter to Solus and request that they speak with their drivers and ask them not to park on the verge. Actioned15.03.2024**

**Action: Cllr Billing to send contact details of Solus to Clerk. Actioned 11.3.24**

**270. FINANCIAL REPORT Feb 2024 – Parish Clerk**

1. The Council received and approved the Finance Report for February 2024

Proposed: Cllr Venables Seconded: Cllr Sayers **All in favour**

**Page 54**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P | Salary | Clerk | 561.60 |
| P | WFH Allowance October | Clerk | 26.00 |
| P | TAX | HMRC | 140.40 |
| P DD | Street lighting | Green Energy | 180.69 |
| P | Windmill Way clearance | Thomas Fox Inv 39349 | 744.00 |
| P | School Lane Wildflower work | Thomas Fox Inv 39243 | 148.40 |
| P | HP Colour ink cartridges | Clerk | 20.97 |
| P | Speed Monitoring Gun | Beverley Cressman | 198.84 |
| P | HP Black XL print cartridge | Clerk | 29.95 |
| P | Annual Street Lighting Maintenance recharge | WCC | 322.06 |
| P DD | Bank Charges | HSBC | 5.00 |
| P | Bank Charges | Unity Trust | 18.00 |
| P | Quote for water connection | Severn Trent | 170.86 |
| Total |  |  | 3166.77 |

Proposed: Cllr Billing Seconded: Cllr Sayers **All in Favour**

1. The Council received and approved the bank statements and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Venables Seconded: Cllr Sayers **All in Favour**

**Action: Cllrs requested that the Clerk contact Highways and request clarification on the annual streetlighting fee.**

**271. PARISH CLERKS UPDATE – Ref: Breech Furlong Water supply**

The Clerk advised all present that the forms to get a quote for a mains water supply to Breech Furlong were complete but the charge to register them was £170.86.

The proposal was received to make the payment of £170.86 and submit the request for a quote to lay in mains water to the gate of Breech Furlong.

Proposed: Cllr Littlewood Seconded: Cllr Billing **All in Favour**

**272. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment**

**a) Parking at the Tennis Court.**

Cllrs discussed the issue of parking at the Recreation Ground. It was agreed that the best way forward was to get a quote for moving the entrance gate and a small amount of ground work.

Action : Clerk to secure a quote. Cllr Tongue to meet with contractors to explain what is needed.

1. **Planning – Cllrs Tongue,  *Ref: Doc. 272 iii***

**Cllr Littlewood left the table and recused himself from any planning decisions.**

**a)** 23/03453/FUL Land to the North of Red Horse Close, Middle Tysoe, Warwickshire.

Custom and self-build dwelling including new pedestrian and vehicular access, garage, stables and landscaping scheme.

Cllr Venables went through the report from the Planning Group detailing all the reasons why the group recommended to object to the application. (Please see the planning report available on the Parish Website for a full description.)

The proposal was received to object to planning permission.

Proposed: Cllr Venables Seconded: Cllr Tongue **5 in Favour 1 Abstention**

Page 55

Cllr Roache explained the reasons why this objection was valid. He also wished in minuted that 3 residents who have lodged their objection to this application have been contacted by the Developer’s father, who has emailed them asking each one what authority they had to object and used language of a threatening nature. Also, one of the residents who is looking to sell up and move, was told that things could be made difficult for him to sell his house. Cllr Roache said that he found this set of events very disturbing and had asked DC Littlewood for assistance. DC Littlewood said that he had spoken with SDC’s Legal Department who had advised that these issues were outside their jurisdiction. The residents concerned should go to Citizens Advice and if in fact the emails were classed as intimidation the residents should go to the Police. He also pointed out that Tysoe’s Neighbourhood Development Plan is now part of SDC’s Core Strategy and as such will carry the same weight as it.

# A comment was made that the piece of land spoken of above, was identified as one of the six most well-preserved pieces of land in the rea and building on this land would be cultural vandalism.

Voting on this application took place via email as the consultation period expired before TPC’s meeting.

Proposed: Cllr Venables Seconded Cllr Tongue **5 in Favour 2 Abstentions**

b) 24/00345/FUL & 24/00346/LBC The Cottage, Peacock Lane, Tysoe, CV35 0SG

Erection of detached garage with home office over and formation of new vehicular access.

The recommendation was to support this application subject to conditions. Cllr Tongue spoke of discussions between himself, the owner, his architect, and a neighbour in order to solve a concern over the steps to the rear of the garage overlooking the neighbour’s garden.

Cllrs had no questions. One neighbour present had no objection to the application. A second neighbour said he had slight concerns around being overlooked. The applicant said he was happy to make any changes to solve his neighbours’ concerns.

The proposal was received to support this application with the condition that the neighbour’s concerns were taken into consideration.

Proposed: Cllr Tongue Seconded: Cllr Venables

Voting on this application took place via email as the consultation period expired before TPC’s meeting.

Proposed: Cllr Venables Seconded Cllr Tongue **5 in Favour 2 Abstentions**

Cllr Venables noted that the Applecross Fields application had been withdrawn.

1. **Road Safety**

**a) Speed Awareness Signs**

Cllr Roache referred to the email circulated signs? Councillor agreed that they felt there were not enough homes in appropriate places to make use of the speed signs on their wheelie bins.

**b) Speed Awareness**Cllr Roache noted that there are several things going on in the village, one of which is the Traffic Team carrying out Speed Awareness sessions which not only advises the Police of speeding vehicles but also allows for collection of data which TPC may require to get support of any traffic calming measures that may be needed from Highways.

**Action: Clerk to add Data Collection report to April Agenda.**

Chris Bell, Traffic Team, said that it would also be advisable to have a Radar Traffic Survey carried out which will give a more detailed idea of what traffic is doing in the village.

A resident had sent an email (previously circulated) to TPC requesting that due to the high amount of traffic that goes through the village, and the size of some vehicles, Tysoe’s village roads are suffering as they were not intended to take the volume of traffic. The resident expressed his belief that the village should, as much as possible, resist any further large-scale developments.

Page 56

1. **Trees and green space**

**a) Windmill Way –** A proposal was received to accept the quote of £744.00 for the work needed on Windmill Way.

Proposed: Cllr Billing Seconded: Cllr Sayers All in favour |(as per Payments list proposal)

**vi. Welfare**

**a) Defibrillator – Update Cllr Venables**

Shipston First Responders have lent us a replacement Defibrillator, and the decision has been made to buy a new defibrillator to replace this temporary fix. The Shipston Team have offered to be 2nd Guardian for the new Defib which means they will carry out regular checks and replace or replenish items when used/out of date. This will all be free of charge, but as the team are shortly to receive Charitable Status, they would like regular donations from us. All present agreed that this would be discussed at a later date.

TPC are looking for 2 more new Defibrillators, and there has been a wonderful response of support from the village. We are currently looking for Lottery funding to buy these. There has been call for one to be placed at the Sports Pavilion, and a second on the Pub wall. Where they will be placed will also be discussed once the funding is secured.

**b) Health & Wellbeing of vulnerable residents to be deferred to April.**

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**vii. Affordable Homes – Cllr Roache**

Cllr Roache reported that TPC were not getting anywhere with the Methodist Church project. It was necessary to find a Housing Association to help with it.

**viii. Making Space for Nature – no update**

**273. Fire Brigade Consultation Response -Cllr Roache**

Cllr Roaches response to the consultation had been circulated previously.

**274. Councillors’ Responsibilities**

Cllr Roache spoke of his email detailing the vacancies open to Councillors in line with the yearly responsibilities as of the new Parish Council year.

At present these are:

Planning – John Tongue, Amanda Venables, Adam Wyatt.

Trees & Open Spaces – Rebecca Billing signed up.

Recreation Ground – Amanda Venables

Welfare – Helen Sayers, David Roache (Helen Sayers has agreed along with Amanda Venables to represent TPC on the Village Hall Committee.)

HR – David Roache

Finance – David Roache & Amanda Venables

Street Lighting –

Register of Community Assets of value – Cllr Roache to send list to Cllr Littlewood.

**275. Emergency Plan – update Cllr Sayers**

Cllr Sayers to work with other Cllrs to complete the final missing details.

**276. Annual Village Award – Cllr Roache**

Cllr Roache asked Councillors if they could come up with some ideas for an annual village award**.** This will be discussed at April’s meeting.

**277. DATE OF NEXT MEETINGS**

a) April 8th Ordinary Meeting

b) May 13th AGM Followed by Ordinary Meeting

c) June 4th Parih Assembly

d) June 10th Ordinary meeting

**278. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Annual Village Award

b) Communication & Information

c) Data collection from Traffic Group

d) Cllr Roache advised the Parish Council that he would be looking to Co-opt Chris Bell onto the Parish Council at April 8th meeting.

**279. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 9.00pm

**280. PRIVATE AND CONFIDENTIAL**

**None**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

**Page 58**