**Meeting Type** Ordinary

**Date**  8th April 2024

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, John Tongue, Amanda Venables, Rebecca Billing, Adam Wyatt, Helen Sayers,

**Apologies**  None

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

# Members of the Public 2

**281. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and thanked everyone for coming.

No apologies were received.

**282. DECLARATION OF INTERESTS**

None received.

**283. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting on March 11th 2024 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Sayers Seconded: Cllr Billing  **All in Favour**

**285.** Co-option of new Parish Councillor

 Mr Chris Bell, resident of Tysoe has agreed to become a member of Tysoe Parish Council.

 The proposal was made to co-opt Mr Bell onto Tysoe Parish Council.

 Proposed: Cllr Littlewood Seconded: Cllr Tongue **All in Favour**

**286. PUBLIC FORUM – 15 MINS ONLY**

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**287. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 285a** previously circulated. Cllr Mills gave a short precis of his report which gave updates on Domestic Abuse and a presentation given at the last full council meeting. Foster Caring, Child exploitation, loneliness, MMR Vaccinations and bird flu. Links to information of these topics can be found in both the County Councillors’ report and presentation are available on the Tysoe Parish website at [www.tysoe.org.uk](http://www.tysoe.org.uk)

Cllr Roache asked when there would be news on the Fire Service Consultation, CCllr Mills could not give a date.

1. DCllr Malcolm Littlewood *-* Cllrs acknowledged receipt of a report from Cllr Littlewood **Ref: Doc 285b** circulated previously.

Cllr Littlewood reported that because of the work being carried out by agencies in connection with SDC and the excellent facility at the Fred Winter’s Centre there were now only two people sleeping rough in Stratford. SDC are going to carry out a 7-week Public Space Protection Order (PSPO) consultation (runs until May 8th) in Stratford-upon-Avon Town Centre. These orders deal with specific nuisances or problems in a defined area that are detrimental to the community’s quality of life and are designed to tackle anti-social behaviour in public places.

DCllr Littlewood also spoke of a Prostate Screening event to be held in Stratford Leisure Centre. Funding from the Swimming Pool Support Fund for installation of photo voltaic solar panels to

provide energy for the facilities, and phase 2 (HUG2) energy Efficiency Schemes having new criteria for applicants. 53

There are also details of Appointments of Parish/Town Council Representatives to the Audit & Standards Committee (ASC) and the May 2nd Election of Warwickshire’s Police and Crime Commissioner. Fuller details are available in the full report published on the Tysoe Parish websitewww.tysoe.org.uk

**288. CORRESPONDENCE**

a) Cllr Roache spoke of a conversation he had held with the Chair of Trustees of the Tysoe Children’s Group. Subsequently he received an email requesting support from the Parish Council for permission to use the car park and a n area of the Recreation Ground on July 7th as the group would like to hold a Celebration Day to mark the 20th year of the Tysoe Children’s Group.

In principle, subject to the ground not being waterlogged – the proposal was received to give permission for the event to make use of the Recreation Ground and car park as requested.

Proposed: Cllr Venables Seconded: Cllr Littlewood **All in Favour**

Cllr Roache then asked Cllrs if they were prepared to support the Children’s Group in their endeavours to raise funds to carry out some refurbishment work. The Clerk has been asked to check if S106 funding could be used for this, but as noted, Cllr Roache said it is not necessarily funding that is required as TPC does not have unlimited funds, but support in completing applications and suggestions of where or to whom they should apply.

Cllr Littlewood noted that TPC supported Tysoe Children’s group to start in the Old Fire Station, he said it was an important function in the village and a feeder for Tysoe Primary School as well as an important asset to the community. The group used to run a walking bus manned by staff between the Old Firestation site andthe primary school but is no longer running. Cllrs all agreed to support the Tysoe Children’s Group.

b) A request for a donation of £100 towards building a website for CCOTS (Community Choir of Oxhill, Tysoe and Shenington) was received. Councillors agreed that this worthwhile community group and should be awarded the donation requested. Clerk also was requested to invite a representative of the group to attend the Parish Assembly on June 4th.

 Proposal was received to award CCOTS £100 towards their new website costs.

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in Favour**

**289. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for March 2024

Proposed: Cllr Tongue Seconded: Cllr Billing **7 in favour 1 Abstention**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

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| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P | Salary | Clerk | 561.60 |
| P | WFH Allowance April | Clerk | 26.00 |
| P | TAX | HMRC | 140.40 |
| P DD | Street lighting | Green Energy | 193.17 |
| P | Mowing | Thomas Fox inv 39532 | 509.22 |
| P | Zoom Annual renewal | Clerk Reimbursement | 155.88 |
| P | Printing | THRG | 602.00 |
| P | Breech Furlong Tenancy agreement | Bletsoes | 919.55 |
| Total |  |  | 2,188.27 |

Proposed: Cllr Tongue Seconded: Cllr Billing **7 in Favour 1 Abstention**

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1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Tongue Seconded: Cllr Billing **7 in Favour 1 Abstention**

**289. PARISH CLERKS UPDATE – Ref: Doc 289**

The Clerk had previously circulated her report – all action completed from the last minutes.

**290. AREAS OF RESPONSIBILITY**

**i. Employment/HR – NO update**

**ii.** **Infrastructure & Environment**

 **a) Car Park extension at Tysoe Recreation Ground**

Cllr Tongue had met with a company to discuss changing the entrance to the Recreation Ground car park in order to give more parking spaces and allow clear access for emergency vehicles to all areas of the field.

The estimate received from the company was £4,800 + VAT which did not include the cost of a new gate. Cllr Tongue asked should TPC go ahead with this proposal or extend the car park further and suggested getting quotes for both proposals before making any decisions.

Cllr Roache suggested that he and Cllr Tongue meet at the car park to assess the situation further, which was agreed. Cllr Littlewood had not heard back from the Planning Office regarding the possible need for planning permission to carry out any work on the car park. However it is confirmed that TPC own the car park.

1. **Planning – No planning applications received.**

There are still several outstanding applications awaiting decisions which Cllrs Roache and DCllr Littlewood are speaking to the Planning Officer about.

1. **Traffic**

Cllr Bell reported that there are two key areas where a certain amount of traffic exceeds the regulations. It is necessary to have a better survey carried out in order to ascertain the numbers of vehicles, types and speed. Some form of monitoring is needed in order to support any request for traffic calming measures and this type of survey would give a data set which would support some form of traffic calming measure. Cllr Bell will make contact with the necessary people to report back to TPC with costings. He said that a survey should be carried out on several areas. Cllr Littlewood added that the Kineton/Tysoe crossroads should also be included.

Cllr Roache asked everyone if this was what Cllrs believe TPC should do? All agreed.

Cllrs Wyatt and Bell are tasked with putting together a proposal for one week of surveys to be carried out during school term time. Cllr Bell said that he would check with WCC Highways to see what data they would require should TPC want traffic calming measures put in place.

Cllr Sayers said she would contact Kineton P and get the data from their survey.

1. **Playground & Playing Field**

Cllr Tongue has met with a local company in order to get an idea of the cost to change the entrance to the Recreation Car Park to allow more parking spaces and allow access to the whole Recreation Ground including the Football Field and Tennis Courts for Emergency vehicles.

The estimate came in at £4,800 plus VAT, and this price does not include a new gate.

Cllr Tongue then said that the question Cllrs should look at was, does TPC look at moving the gate and doing some work on the access route, or should TPC be looking at extending the car park further and also moving the entrance. He was unsure if the cost for a bigger car park would be much more and could alleviate parking issues both in the centre of the village and along Main Street in other places. He felt it would be better to get more quotes for both suggestions and then make a decision. Cllr Roache agreed to meet with Cllr Tongue at the Recreation Ground to look

at the situation. At present there was no further information as to planning requirements. Cllrs are aware and the Old Fire Station is owned by the County Council. 55

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**vi. Trees & Green Space**

a) Discussions took place regarding the trees around the Recreation Ground. Cllrs are concerned about a fallen tree on the boundary resting on the fence which is the responsibility of the landowner.

Action: Clerk to write to the landowner to express concern for the public and his/her insurance.

b) Action: Clerk to forward pictures of hedges that Thomas Fox has sent which need cutting on the Recreation Ground. Actioned 9.4.24

c) Action: Clerk to contact Gareth regarding small bridge on the Recreation Grund that needs attention. Actioned 12.4.24

d) Breech Furlong

A quote of £5,531.49 has been received from Severn Trent to install a mains water supply to the gate of Breech Furlong. Extra costs would also be incurred to connect a pipe from the supply to the tank on Breech Furlong. All of these costs would be payable by the tenant.

Cllr Billing said she had spoken with the tenant and they were going to look at a alternative.

e) The Manor Trees

There is a problem with obscured views of the road by the Manor Trees, and trees that could fall into the road either from TPC or WCC land in front of the Manor land. Many of the trees on Manor Land are dead and if could fall over the boundary onto the highway. All of these trees are in a conservation area.

Cllr Roache stated that Pete Lewis was going to complete a General Tree Application at which point the Tree Officer would come out to look and TPC can go from there. One contractor could do the whole job. As yet, Lord Marks has not confirmed to Pete Lewis that he can go ahead. The work on The Manor land is extensive. He has suggested that Pete Lewis completes an application for TPC and WCC To get the Tree Officer to visit and he/she can then talk to Lord Marks.

**vi. Welfare – Cllr Venables**

Cllr Venables has completed and submitted an application for lottery funding to buy more defibrillators for Tysoe Parish. Shipston’s First Responder, Stuart, has ordered a new Defibrillator to replace the one at the Old Fire Station and will put it up, and be the second line guardian, Tysoe Childrens’ Group being the first.

Steve Allen said that there was a Defibrillator in the Pavilion which, if TPC could pay for a cabinet and it to be fitted on the outside of the Pavilion, he would be happy for it to be used by the public. Cllr????? Thanked him and said they would look into it.

**vii. Affordable Homes Committee – Cllr Roache update**

News from SDC is that Warwickshire Rural Homes are interested in building affordable homes both on the Methodist Church Site and those that were on the Cameron Homes site. Further discussions are now needed to discuss their viability.

**iix. Making Space for Nature – no update**

**291. Policies for review**

a) Freedom of information

 b) Data protection

 c) Grants and donations policy and application form

A proposal was received to accept all three reviewed Policies.

Proposed: Cllr Wyatt Seconded: Cllr Tongue All in favour

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**292. Emergency Plan – Cllr Sayers**

Cllrs Sayers, Tongue and Roache met and completed most of the remaining items of the plan. The only item outstanding was sandbags. Cllr Sayers spoke o varying prices and types. Cllrs gave their views on several, having had previous experience of them.

Cllr Sayers has been requested to send out a Kit List and the **Clerk will send her details of Kingfisher Direct, who provided grit bins and salt grit for the Parish. (Actioned 11.4.24**) Cllrs suggested Aqua sacks which are reusable, but asked that a check be made as to how they should be disposed of should they become unusable.

**293. Annual Village Award – Cllr Roache**

Cllr Roache spoke of this award as it he felt it would generate civic pride in Tysoe. He suggested awards such as:-

 **Young Person of the year**

 **Volunteer Group**

 **An environmental award**

 **Tysoe Achievement Award**

These should be voted on by residents, not necessarily every year, and awards be given out at the Parish Assembly.

 Cllr Roache was tasked with fleshing out his ideas and circulate them to everyone.

**294. Communication and Information Councillor**

Cllr Roache spoke of a need to get feedback from and to communicate with residents in Tysoe. The suggestion of a surgery was made whereby TPC could explain what they are doing and get feed back on what residents think. Cllr Sayers said she would be happy to make up some suggestion boxes for comments if that would help. Cllr Roache asked Cllrs to think about this and the item would be revisited.

**295. DATE OF NEXT MEETINGS**

a) May 13th AGM followed by Ordinary meeting

b) June 4th Parish Assembly

c) June 10th 2024 Ordinary meeting

d) July 8th Ordinary Meeting

 e) September 9th Ordinary Meeting

 f) October 14th Ordinary Meeting

 g) November 11th Ordinary Meeting

 h) December 9th Ordinary Meeting

**296. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) The Coronation tree – what Tree and where to plant it.

**297. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 9.20pm

**298. PRIVATE AND CONFIDENTIAL**

 None

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