­4th November2024

Dear Councillor

**Monthly Finances summary for review and approval at the next Council Meeting**

1. Payments have been logged for November and await approval of outstanding invoices. (Document 1 – Payments List)
2. Receipts received in month (**Doc 2 – Receipts List) Interest HSBC Savings £47.70 transferred to HSBC Current Account on 8/10/2024 with September’s interest of £49.53)**
3. **Doc 3 Bank Statements as of 31.10.2024 -** Unity Trust Bank Balance £ 43,104.90

HSBC Current Account Balance £ 603.54

HSBC Savings Account Balance £ 30,000

1. **Doc 4a Bank Reconciliation –**  No issues

Doc 4b Uncashed Payments totalling £150

Doc 4c Uncashed Receipts totalling Nil

1. **Doc 5 Net Position Report**

1. **Doc 6 Reserves Balance Report**
2. **Doc 7 Outstanding Purchase Order List** Nil

Kind regards

*Charmaine*

Charmaine Swift

Parish Clerk & RFO