**Meeting Type** Ordinary

**Date**  14th October 2024

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Amanda Venables (Vice Chair), Malcolm Littlewood, John Tongue, ,Rebecca Billing, Adam Wyatt, Helen Sayers

**Apologies**

**In Attendance** County Cllr Chris Mills, District Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  2

**88. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed all present.

Apologies were received from CCC Chris Mills who would be a little late.

**89. DECLARATION OF INTERESTS**

**None.**

**90. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of September 9th 2024 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Tongue Seconded: Cllr Billing All in Favour

**91. PUBLIC FORUM – 15 MINS ONLY**

**a)Julian Johnson –** Shipston Community First Responders (SCFR), came to speak to Councillors regarding Defibrillators and the work of the group. Julian is passionate about Defibrillators and is an active 1st Responder in Shipston. He spoke of the numbers of patients accessing these machines in and around Shipston and how many lives have been saved. Cllr Roache gave thanks to Julian and the SCFR Team for all the help they have given with Tysoe’s Defibrillators. He told Julian that TPC were purchasing 3 more Defibrillators to be placed in the village, and asked if this was enough? Julian said that he had created a software package which now tracks working Defibrillators in the Shipston area, but quite honestly, the more there are the better . The important thing is to give training and awareness on the machines so that people feel more confident in using them. Councillors are hoping that Training and Awareness session will begin in Tysoe soon.

b) A resident asked if Tysoe held a litter pick up day? Cllr Roached said that there used to be, but recently it had not happened he asked why? The resident said that he travels the roads around Tysoe often as he runs and has seen so much litter in the hedgerows and on the verges.

Cllr Littlewood said that SDC have bags and the tongs to pick up rubbish which can be accessed from Street Scene.

Cllr Roache thanked the resident for bringing this to TPC’s attention and said that Councillors would act upon this asap.

**92. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc. 92a**

CC Mills gave a short Precis of his report, stating that there is a link in his report (Published on the Tysoe website [www.tysoe.org.uk](http://www.tysoe.org.uk)) which gives details of the Devolution Deal for Warwickshire. There is also a link which offers help to those who have difficulty paying household bills.

A report on Warwickshire’s work with people who wish to give up smoking. Also, information for those who keep birds outside as there is new legislation requiring these birds to be registered. And finally, that the Council’s Grant Fund is open once again for applications.

1. DC Malcolm Littlewood *.* Cllrs acknowledged receipt of a report from Cllr Littlewood Ref**: Do. 92b**

DC Littlewood said that at today’s District Council meeting, one of the items discussed at length was the Government’s withdrawal of the Winter Fuel Allowance. A motion was discussed to go to the Government to express displeasure at this but in the end was voted down, which was very disappointing.

Cllr Littlewood then spoke of the AD application which had been withdrawn. He said that Acorn could still reapply and try to mitigate all the negative circumstances shown in comments, but he felt that the application would still be refused.

**93. CORRESPONDENCE.**

1. Ellen Badger Hospital

An email was received regarding the fact that the Ellen Badger Hospital had all of their in-patient beds removed temporarily approximately one year ago as the Hospital was going to be refurbished. A decision was made recently to leave the beds at the Leamington Spa Hospital. The original idea being that GP’s would move into Ellen Badger Hospital, which they are now not doing. Apparently, the NHS are requiring a rental fee from the GP’s which they consider is too high, and they have decided to stay where they are as it is free.

People now being discharged from hospital are now being placed in care homes if they cannot go home, and Ellen Badger Hospital will be an outpatient day centre offering some outpatient services.

The proposal was received to request that Tysoe be involved in a consultation over this item, and that further information be requested as decision seem to be made and changed very quickly.

Proposed: Cllr Billing Seconded: Cllr Littlewood **All in Favour**  
**Action: Clerk to contact group and request that Tysoe be involved in consultation and how this should be done. Actioned 15.10.2024**

1. Tysoe Tennis Club and School Support letter

Cllr Roache noted that he had held several conversations with Andrew Young, a resident of Tysoe, who wishes to work with the Tennis Club to make it a Multi-Sport facility to help involve the youth of Tysoe. To date, Andrew has not been successful in speaking to any member of the Tennis Club Committee and has now asked for Councillors’ help.

It was noted that a Councillor spoke of a family member who had joined the club earlier in the year, and to date had not been able to make use of the tennis courts as they were always booked. Cllr Littlewood stated that the Club Committee had met recently.

Action: Cllr Roache to make contact with the Tennis Club and arrange a meeting.

94. FINANCE

1. Cllr Roache went through the September Financial Statement. The motion was proposed to approve

The statement:

Proposed: Cllr Venables Seconded: Cllr Littlewood **All in Favour**

1. Cllr Roached went through the payments to be made in October. The motion was proposed to approve.

Proposed: Cllr Venables Seconded: Cllr Littlewood **All in Favour**

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1. & d) Motion to approve the bank statements and reconciliations for September.

Proposed: Cllr Venables Seconded: Cllr Littlewood **All in Favour**

1. Motion received to approve the Net position report for September.

Proposed: Cllr Venables Seconded: Cllr Littlewood **All in Favour**

1. Motion received to approve the Reserves balance as of 31/09/2024
2. Proposed: Cllr Venables Seconded: Cllr Littlewood **All in Favour**
3. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk | 561.60 |
|  | WFH Allowance | Clerk | 26.00 |
|  | Income Tax | HMRC | 140.40 |
|  | Electricity | Green Energy | 186.96 |
|  | Village mowing | T Fox inv 41364 | 539.22 |
|  | Bank Charges | HSBC | 5.00 |
|  | Bank Charges | Unity Trust Bank | 18.00 |
|  | External Audit 2024 | Moore | 378.00 |
|  | Playground Annual Safety check | ROSPA | 141.60 |
|  | Donation | Shipston Community First Responders | 300.00 |
|  | Donation for Defibs | Shipston Community First responders | 2968.80 |
| Total |  |  | 5198.58 |

**95. External Audit 22/23**

Cllr Roache explained the situation once again to Councillors and stated that the last email received back from Moore gave no indication of concern over TPC’s complaint, and that the last resort open to Councillors was to make a formal complaint.to the professional accounting body. At the same time Cllr Roache suggested that he look into the possibility of changing our External Auditors.

A motion was proposed that the Clerk notify Moore of Cllrs decision not to pay the outstanding fees for the 22/23 and to make a formal complaint to the Professional Accounting Body.

Proposed: Cllr Bell Seconded: Cllr Littlewood All in favour

**96. AREAS OF RESPONSIBILITY**

**i. Action log** – Cllr Roache went through the log and gave updates. The updated version will be circulated prior to the meeting in November.

ii. **Employment & HR**

The Employment Team had met with the Clerk and carried out an annual review. The report had been circulated previously, which Cllr Roache gave a short precis of.

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iii. Infrastructure and Environment – No update

iv. **Street Lighting – Cllr Venables update**

Cllr Venables stated that TPC were still awaiting quotes for the lights on Jeff’s Cloe and Smarts Lane, and we are also now awaiting quotes for all of the remaining lights. CC Chris Mills was asked if he could assist in any way to get this work done and he said he would chase Lee Rag.

v. **PLANNING**

**DC Littlewood left the table recusing himself from the any planning discussions and decisions.**

a) 24/01679/FUL Holly House, 11 Smarts Lane, Upper Tysoe CV35 0TT

An email vote was taken in order to record comments within the allowed consultation date.

7 votes in favour and 1 Abstention.

Proposed; Cllr Venables Seconded: Cllr Wyatt All in Favour

b)23/03453/FUL Land to the north of Red Horse Close, Middle Tysoe.

The recommendation from the Planning team was to object at the appeal, comments are available on the parish website in the Planning Report for October 2024. [www.tysoe.org.uk](http://www.tysoe.org.uk)

Proposed; Cllr Venables Seconded: Cllr Tongue 7 in favour 1 abstention

c)**Anaerobic Digester – Update**

Cllr Roache spoke to his email saying that the planning application had been withdrawn. This did not mean that the fight was over as Acorn Energy could put in another application which would mitigate all of our objections, but he felt it was very unlikely that the Planning Officer would support this.

d)**Wellness Centre**

The Planning Officer had requested that Councillors look at the conditions we had requested whilst still supporting Tysoe Manor’s application. He asked if Councillors would think of dropping two of the conditions as there were too many? After discussions, and Cllr Tongue pointing out that in many cases other applications have had quite a long list of conditions and ours were all important.

A proposal to keep all conditions as previous stated was received:

Proposed: Cllr Tongue Seconded; Cllr Venables 7 in favour 1 abstention

e)**Sandpits Development**

Cllr Roache gave a short update on this, stating that Cllrs Tongue, Venables, Littlewood and himself had met with Henry Jervis, the owner of this site, in order to get an update on his planning application. They were advised that the application was almost ready with jut 2 items to resolve

1. The biodiversity net gain – including Renewable Energy sources

2. The access over the village green – which could easily be sorted by The Parish Council, if agreed, giving a grant of easement over the green.

f)Dinsdale House – Trees: 3 to be removed and work to be done on 3 others

The recommendation was received to make no objection:

Proposed: Cllr Venables Seconded: Chris bell 7 votes in favour 1 abstention

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vi. **Road Safety – Cllr Bell**

Cllr Bell reported that the Speed watch team were back in operation with 3 new volunteers which now meant there were 10 altogether.

PC Sid Hammond had made contact, and 2 sessions of speed watching had taken place, one at Badgers Lane, and the second at Lower Grounds.

vii. **Trees & Green Space**

1. **Coronation tree & Site – Cllr Billing**

Cllr Billing has looked at the tree on offer and reported that it was ideal to be placed on the Village Green away from the Petrol Tanks.

A proposal was received for Cllr Billing to get quotes for this work to be done.

Proposed: Cllr Billing Seconded: Cllr Bell All in favour

1. **Playground – Cllr Venables**

Cllr Bell had forwarded the Regular checks carried out on the Playground and equipment for the record.

Cllr Venables reported that Gareth Atwell was to start work shortly on the roundels (mid to late October.) If possible, clerk should try to put of the Annual Safety check by ROSPA until this work has been carried out.

Action: Clerk to contact ROSPA. Actioned but too late.

1. **Poolgate – Update Cllr Billing**

Cllr Billing reported that she was awaiting confirmation of the start date for work to begin and would advise Councillors as soon as she was informed.

The question of the hedge on Breech Furlong towards the windmill was also raised as in the Lease document it was agreed that TPC would be responsible for this, and it needed cutting – A motion was put forward to get 3 quotes for this work.

Proposed: Cllr Billing Seconded: Cllr Bell All in favour

Action: Cllr Billing to get quotes for the hedge towards the Windmill to be trimmed on Breech Furlong

Proposed: Cllr Billing Seconded: Cllr Bell All in favour

Cllr Billing had also met with Steve Allen to look at the trees and hedges around the Recreation Ground. It was suggested that some branches bet cut from the trees as this would alleviate any future Health & Safety issues.

Cllr Billing said she would also speak with the owners of the Leylandii to ask them to cut them back.

Proposed: Cllr Billing Seconded: Cllr Bell All in favour

1. **Mowing Map**

Cllr Roache reported that there were a few areas on the mowing map that were not being mowed sufficiently. Some of this issue was due to No Mow May which left the undergrowth growing higher and thicker than it should.

The motion was put forward to contact Thomas Fox to ask that this issue be looked at and resolved.

Proposed; Cllr Venables Seconded: Cllr Bell All in favour

Action: Clerk to contact T FOX and explain the situation so that it can be resolved.

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1. Parking at the rear of The Pavilion

It was reported that attendees at Tysoe’s Football Club training and matches were parking on the grass behind the Pavilion, and that due to the wet weather we have been experiencing, the area is now in a poor state, also a resident reported that some drivers were not driving with care. As he was walking his dog, he had to run out of the path of an oncoming vehicle which nearly ran into him.

Councillors requested that the Clerk send a polite letter to Steve Allen to request that cars refrain from parking on the Grass and also that due care and attention be given to the area.

Action: Clerk to write to Tysoe Football Club

1. **Hedge Laying – Update - Cllr Roache**

The CPRE have agreed (Signed agreement from TPC) to layer the hedge on the Playing Field on November 19/20/21 and that volunteers are welcome to sign up to help on the 21st. Anyone interested should contact Rosemary Collier on 01295 680127 or Cllrs Billing or Roache.

Action: Clerk to put a note in The Tysoe Record. Actioned 17/10/2024

1. **Parking opposite Church Farm Court**

As reported previously, Cllr Bell spoke with CC Mills regarding this and at present there is a cost factor involved, and Cllr Mills will be in contact with Cllr Bell.

iix) **WELFARE**

1. **Defibrillators – Cllr Venables**

Cllr Venables reported that the defibs had been ordered and she would check with Shipston First Community Responders which of the sites, The Surgery or the pub, were the best site for one of the defibs.

1. **Methodist Church – Affordable Homes – Cllr Roache**

Cllr Roache outlined the report he had sent out to everyone and also the draft letter he was proposing to send.

A motion was put forward to approve the sending of the letter to Iain Ballard, Superintendent Minister of South Warwickshire Methodist Circuit. He has pastoral responsibility for Kenilworth Methodist and Stockton (Anglican Methodist LEP) Churches.

Proposed; Cllr Littlewood Seconded: Cllr Tongue All in favour

Cllr Roache expressed his frustration at the intransigence of groups who profess to be charitable bodies but in fact are not acting in a charitable way. He suggested that if the email did not work, maybe avillage open meeting might help to advise Tysoe Residents of what the Parish Council are trying to do to help alleviate the housing problem in Tysoe.

Cllrs discussed this suggestion at length, as they were concerned how it would be considered within the village. Cllr Roache will await the reply from Iain Ballard.

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**97. Policy Review**

**Biodiversity – Cllr Venables**

Cllr Venables spoke to the Biodiversity Policy previously circulated. She reported that the 4 items that need to be considered in order to comply with a Biodiversity Policy are:

1. To consider Biodiversity when looking at planning applications.
2. To consider managing our own land – as in No Mow May.
3. To consider Biodiversity within the community – such as A local nature action plan.

Proposal to speak to Rosemary Collier regarding Local Nature Action plan.

Proposed: Cllr Venables Seconded: Cllr Bell All in favour

1. Working with others – Farmers, Landowners etc.

Cllr Roache noted that much of this work was already being done by Councillors.

The proposal was made to accept the Biodiversity Policy

Proposed: Cllr Venables : Seconded: Cllr Bell 6 in favour 2 abstentions

**98. EMERGENCY PLAN – Cllr Sayers**

Cllr Sayers reported that she had purchased **all of the items on her list with the exception of the** Flood sacks and sand and sandbags.

Cllrs discussed where the flood sack and sand and bags should be stored as they needed to be somewhere easily accessible and dry. It was agreed that Cllr Tongue would ask a member of the local community close to the centre of the village if he would do this.

The proposal was made that 20 flood sacks and sand and bags for approximately 60 bags be purchased by Cllr Sayers. (Approximate cost £230.)

Proposed: Cllr Sayers Seconded: Cllr Billing All in favour

99. **COMMUNITY AWARDS – Deferred to November meeting**

**100. a)VE80 Celebrations**

Cllr Roache reported that these will go ahead in May of 2025. He felt that Councillors need to be in an organising position and would like to contact the Community Choir. Cllr Billing said that she was happy to help.

Action: Cllr Roache to make contact with Tysoe’s Community Choir.

b)**Remembrance Day**

Cllr Roache noted that last year Councillors agreed a donation of £150 which would cover the cost of a wreath to lay at the memorial on Remembrance Day, and he would be happy to attend the service on The Parish Council’s behalf.

Proposed: Cllr Billing Seconded: Cllr Sayers All in favour

Action: Clerk to send a cheque for £150 to The Poppy Appeal via David Sewell.

**101. WEBSITE – Defer to November meeting**

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**102. DATE OF NEXT MEETINGS**

a) November 11th Ordinary meeting

b) December 9th Ordinary meeting

c)January 13th 2025 Ordinary meeting (Budget setting)

d) February 10th 2025 Ordinary meeting

e) March 10th 2025 Ordinary meeting

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**103. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Website, Community Awards

A.O.B. – The proposal was made to donate £300 to Shipston Community First Responders.

Proposed: Cllr Bell Seconded: Cllr Billing All in favour

**104. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 9.50pm

**105. PRIVATE AND CONFIDENTIAL**

a) Cllr Roache said that he would like Councillors to attend an informal meeting not in public, to discuss Parish Council workings informally, and would send out some dates shortly.

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