**Meeting Type** Ordinary

**Date**  13th May 2024

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Amanda Venables (Vice Chair), Malcolm Littlewood, John Tongue, Rebecca Billing, Adam Wyatt, Chris Bell

**Apologies**  None

**In Attendance** County Cllr Chris Mills, District Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public 3**

**014. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone.

No apologies were received.

**015. DECLARATION OF INTERESTS**

 **None declared.**

**016. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting April 8th 2024 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Tongue Seconded: Cllr Littlewood All in Favour

**017. PUBLIC FORUM – 15 MINS ONLY**

A resident of Badgers Lane wished it noted that the Road sign was in need of repainting and that Highways needed to look at the 40mph speed signs as some were not needed. CC Chris Mills said that he would contact Michael Rogers and request that he visit the area and advise. DR Said that he would attend the meeting if CC Mills could let him know when it was.

At this point, Cllr Bell also mentioned the parking issue opposite Church Farm Close, which will also be added to the discussion with Michael Rogers.

**018. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc. 018**

(The full report can be read on the Parish Website www.tysoe.org.uk)

CC Mills gave a short Precis of his report, noting that the new Economic Plan received the go ahead at the recent County Council Meeting. Small Business Enterprise Group received £2.5million to help Small Start-up Businesses, and that Warwickshire County Council have a new strategy for the prevention of domestic violence. There are also plans for a new surgery to be built by 2027, this is thanks to the hard work of Andy Smith, who has worked tirelessly to see this happen.

Cllr Roache asked if there were any questions to CC Chris Mills – there were none.

1. DC Malcolm Littlewood *.* Cllr acknowledged receipt of a report from Cllr Littlewood Ref: Doc

DC Littlewood also gave a short precis of his previously circulated report, stating that the Gateway area in Stratford Upon Avon was to be rejuvenated (this is around Windsor Street.)

The District Council are promoting open spaces around Stratford upon Avon also.

Referring to the Anaerobic Digester – DC Littlewood said that progress has been made and that he would be speaking with the planning officer this week. There is a second report due in shortly.

Cllr Roache asked if anyone had any questions – Cllr Tongue asked a question regarding planning and housing in the green belt in the future. DC Littlewood said that the Local Plan would set guidelines for planning and Neighbourhood Plans will be in force for 5 years which will give protection against local development.

**017. CORRESPONDENCE**

a) A request from the Licensing Office for a street vendor license to sell in an area including Tysoe.

Discussions took place, all agreed that this was not something Tysoe would be happy to have for several reasons. DC Littlewood was asked to follow this up.

b) An email regarding some fallen trees and damage to a fence was received. Cllr Roache said that these would be looked at with Michael Rogers during his visit along with other issues.

**018. FINANCIAL REPORT**

1. The Council received and approved the Finance Report for April 2024

Proposed: Cllr Wyatt Seconded: Cllr Bell **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk |  |
|  | WFH Allowance | Clerk |  |
|  | Income Tax | HMRC |  |
|  | Electricity  | Green Energy |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | TPC INsurance |  |  |
|  |  |  |  |

Proposed: Cllr Wyatt Seconded: Cllr Tongue **All in Favour**

Cllrs Roache & Venables signed the payments list.

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Venables Seconded: Cllr Sayers **All in Favour:**

**019. PARISH CLERKS UPDATE**

The Clerk reported that there were no outstanding action – she also noted that despite two phone calls the Tree Audit had not yet arrived due to the Arborist having been ill with Pneumonia.

**020. AREAS OF RESPONSIBILITY**

**i. Employment/HR – NO update**

**ii.** **Infrastructure & Environment – NO update**

Action : Clerk to chase quotes for street lights that were requested some time ago.

1. **Planning – Cllrs Tongue, Venables & Wyatt  *Ref: Doc 020 iii***

***DC Littlewood recused himself from this part of the meeting and left the table.***

**a) 24/00*795/VARY – Byeways, Main Street, Middle Tysoe, CV35 0SW***

Cllr Venables reported on the changes to the previously approved application and the Planning Group made a recommendation of No Objection.

Proposed: Cllr Venables Seconded: Cllr Tongue 7in favour 1 Abstention.

**b) 23/03194/FUL – Woodside House, Banbury Rd, Sunrising Hill, Tysoe, Warwickshire OX15 6HR**

This application is an amendment to n application that TPC previously raised no objection to. The amended plans are for widening the access to overcome WCC Highways objections, which WCC Highways now have no objection to the amendment.

Planning Group recommendation : No objection.

Proposed: Cllr Venables Seconded: Cllr Tongue 7in favour 1 Abstention.

**c) 24/00917/LBC – Cornerways, Shipston Rd, Upper Tysoe CV**

This application proposes changes to the rear of the property. A previous application for an extension on the site was granted permission but not completed and these proposals are far less extensive. The planning Group recommend: No objection.

Proposed: Cllr Tongue Seconded: Cllr Venables 7in favour 1 Abstention

Various applications for tree cutting were discussed, there were no issues raised.

d) **LoRa Wan Pole**

**Cllr Venables noted that this pole has been placed on a different site to the application. It is to enable transmissions of water meter readings to Severn Trent within an 8 mile radius.**

The Clerk had contacted Sian Maher, Case Officer, on two occasions, but had not received helpful answers to her questions or objections from the Parish Council.

DC Littlewood was asked to take the case up with SDC

Action: Clerk to forward all emails regarding this item to DC Littlewood. Actioned 16.5.24

1. **Playground & Playing Field – Cllr Venables**

Cllr Venables reported that the repair work had begun on the Children’s Playground. Sadly a broken picnic table had been fixed and within a week, was broken again. Cllr Roache requested that Cllr Venables ak for the picnic table to be fixed, but all agreed it would be for the last time.

1. The Clerk was asked to put this in her report for The Tysoe Record.
2. **Action : Clerk to report final fixing of the picnic table in her report for The Tysoe Record. Actioned 14/05/2024**

**vi. Road Safety – Cllr Bell**

Cllr Bell spoke to his report previously circulated. He said that 6 locations have been identified for the surveys and he has contacted Joel Enston. The surveys will run for 24 hrs/day for 1 week and cost £660 in total. As been difficult. Getting something changed is not easy.

Cllr Bell said that the surveys would give TPC data that would allow us to look at calming measures. He noted that unless serious accidents had occurred, to date, putting in calming measures is difficult, and to get something changed is not easy.

The proposal was received that if the quote for the traffic surveys was confirmed as £660 that this should be paid and the surveys go ahead.

Proposed: Cllr Bell Seconded: Cllr Wyatt all in favour

**vii. Trees & Green Space – No update**

**viii. Welfare – Cllr Venables**

 **a) Defibrillator**

Cllr Venables confirmed that a new defib had been installed outside the Tysoe Children’s Group.

Stuart from Shipston First Responders is to arrange training for the primary Guardians at the Children’s Group.

News is still awaited from The Lottery Funding application and Cllr Venables has also entered a competition to win a defibrillator.

**ix. Affordable Homes Committee – update – Cllr Roache**

**Cllr Roache has chased Warwickshire Rural Housing Association via a contact who asked if they would be interested which they affirmed they would. DR now thinks he should go back to the Methodist Church and ask how much they want for this land. Then go back to WRH to see if this would be feasible. This is his plan.**

**021. Review of Policies**

**The proposal was received to accept bot the Risk Management Plan and Powers and Duties Policy.**

**Proposed; Cllr Billing Seconded: Cllr Tongue All in favour**

**022. Biodiversity – Action: Clerk to send draft Policy to Cllrs Roache & Venables. Actioned 16.04.2024**

**023.** **Appointment to SDC’s Audit and Standards Committee**

Cllr Roache requested that Councillors support his application to become a member of the SDC Audit & Standards Committee.

Proposed: Cllr Littlewood Seconded: Cllr Tongue All in favour

**024. Next meeting**

Cllrs Littlewood and Billing gave their apologies as they were both unable to attend the Parish Assembly on June 4th.

**025. DATE OF NEXT MEETINGS**

 a)

**026. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Clerk requested to weite to Tysoe Primary School regarding their new security lighting which is very bright at night and some residents have complained, they are also not in-keeping with Tysoe’s Dark Skies Policy. Actioned: 17.04.2023

b) Emergency Plan - Helen to go ahead and purchase first aid kits. Costings for other items to be given at June’s meeting.

**027. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 9.00pm

**028. PRIVATE AND CONFIDENTIAL**

-