**Meeting Type** Ordinary

**Date**  15th May 2023

**Time**  19.15

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, Amanda Venables, Rebecca Billing, Adam Wyatt

**Apologies**  John Tongue, James Bardey

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public** 1

**11. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone present, introducing the new Parish Councillors, Adam Wyatt, Amanda Venables and Rebecca Billing. Noting that Cllr Littlewood was also Tysoe’s Ward Representative as well as a Parish Councillor for Tysoe.

Apologies were received from John Tongue and James Bardey

**12. DECLARATION OF INTERESTS**

 **None**

**13. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of April 17th 2023 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Littlewood Seconded: Cllr Roache All in Favour

**14. PUBLIC FORUM – 15 MINS ONLY**

Cllr Roache wished it noted, as agreed in the AGM meeting that all future Parish Council Meetings would be held from 7.30pm and not 7.15pm.

1. The question of potholes in and around the village was raised as a concern, and the number of diversion signs which seem to have no meaning. Cllr Mills having been advised, had noted these comments and did say that some potholes were being worked on.

**15. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 15a**

Cllr Mills gave a short precis of his report, and wished to point out the WCC grants Fund of £8,000 available for projects to help vulnerable people in parishes.

A statement was made that the village has a lunch and a community breakfast group which could possibly be of interest. Cllr Roache said that Councillors will be looking at way of trying to identify vulnerable people in the parish, but it is not always easy. He stated that this year the Parish Council would be trying to do more in the community to help those who are vulnerable, and that Councillors will hope to be able to signpost others to those that can offer assistance.

1. DC Malcolm Littlewood.Cllrs acknowledged receipt of a report from Cllr Littlewood Ref: Doc15bCllr Roache wished to thank Cllr Littlewood for his first report detailing his next steps as a new Ward Councillor and his plans to continue on as Parish Councillor as well as for the district.

Page 4

**16. CORRESPONDENCE**

1. Green space & verge protection – resident’s concern about verge protection and asking for permission to erect wooden posts to stop vehicles parking on a verge near Sandpits Rd.

Councillors discussed this issue at length as there are quite a few verges within the boundaries of Tysoe that are being damaged by vehicles parking on them, and the PC are looking at ways to deter this.

Action: Clerk to invite the resident to the June PC meeting to discuss this area and others. **Actioned 19.5.23.**

1. The warden for ANOB which has a boundary through Type Village has requested that he might come and speak to Councillors about his work as ANOB Warden.

Action: Clerk to invite Nick Hall to attend July’s parish Council Meeting. **Actioned 19.5.23**

**000. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for April 2023

Proposed: Cllr Billing Seconded; Cllr Littlewood **All in favour**

1. Cllr Roache requested that the Council approve 3 extra payments be added to the payment list for approve. £150 to The Dementia Café, for Paul Dowler’s Group that played at the Village Coronation Celebrations. £200 to Catering Angel for expenses towards the cost of the hog roast they provided for the Coronation Celebrations, and £200 to TADA towards expenses for the evening’s entertainment at the Coronation Celebrations.

The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment including those mentioned above:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk | 389.13 |
|  | WFH Allowance | Clerk | 26.00 |
|  | Income Tax | HMRC | 97.20 |
|  | Electricity  | Green Energy inv52510905/37/08 | 595.28 |
|  | Coronation Expenses | Dementia Cafe | 150.00 |
|  | Coronation Expenses | TADA | 200.00 |
|  | Coronation Expenses | Catering Angel | 200.00 |
|  | Village Mowing | Thomas Fox inv 3414 | 1185.60 |
|  | Printing | Tysoe Children’s Group inv 3414 | 30.00 |
|  | Internal Audit | Bill Wooliscroft |  |
|  | Streetlighting replacement project | WCC Inv 10349489 | 6494.16 |

Proposed: Cllr Billing Seconded: Cllr Venables **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Billing Seconded: Cllr Littlewood **All in Favour:**

1. Renewal of Electricity Contract

Green Energy has offered customers a new contract which cuts the cost of the electricity they provide, back dated from May 1st 2023 to September 2024. Details previously circulated to Councillors.

Proposal to accept and approve Clerk to sign the new contract:

Proposed: Cllr Wyatt Seconded: Cllr Venables All in favour

Page 5

**18. Coronation Celebrations**

Cllr Roache wished to minute the thanks of the Cllr’s to the following groups in the village for their help in making the King’s Coronation Celebrations so successful:

 TaDa The Social Club

 Jaz 59 The WI

 Catering Angels The Bell Ringers

 Ridgway Ice cream All who contributed Poetry

The Bunting Flyers

**19. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment –**

Cllr Roache will speak to Alison Cross regarding the painting of the Road Name on Main Street.

1. **Planning – Cllrs Tongue, Wyatt & Venables – No planning applications to consider**

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**vii. Trees & Green Space**

1. Cllr Littlewood noted that the issue regarding the dead trees on The Manor property was still to be resolved. He asked that the Clerk email Cllr Bardey to ask him to reply to his email.

 **Action: Clerk to email Cllr Bardey. Actioned 16.5.23**

1. **Coronation Tree**

Cllr Roache pointed out that a site for planting the tree had been identified close to the new estate on Sandpits Rd, but until planning permission was granted, which is still not yet been given. Nothing could be done.

**Action: Cllr Littlewood to chase up Planning Permission.**

1. **Grass Verge**

Cllr Roache said that this item should be deferred until June.

**Clerk to add Grass verge to June Agenda. Actioned 16.5.23**

**viii. Welfare – No update**

**ix. Affordable Homes**

Cllr Roache stated that another possible area had been identified for building affordable home. Cllr Billing and he would be speaking to the owners of the site and he would report back.

**20. Policy Reveiws**

 **Cllr Roache requested that all Councillors review the Vexatiou Complaints Policy previously circulated by the Clerk, for approval at the next meeting.**

**21. DATE OF NEXT MEETINGS – all at The Village Hall on Main Street, Tysoe to begin at 7.30pm**

 a) June 1st Parish Assembly

 b) June 12th Ordinary meeting

 c) July 10th Ordinary meeting

 d) September 11th Ordinary meeting

 e) October 9th Ordinary meeting

 f) November 13th Ordinary meeting

 g) December 11th Ordinary meeting

**22. FUTURE AGENDA ITEMS & MATTERS ARISING**

None raised

**23. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.55pm

**24. PRIVATE AND CONFIDENTIAL**

None

Page 6