Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on May 13th **2024** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.00 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: May 8th 2024

**AGENDA ITEMS**

**011. WELCOME and APOLOGIES**

**012. DECLARATION OF INTERESTS**

**013. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record: April 8th 2024 Ordinary Meeting

**014. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**015. WARD MEMBERS UPDATE**

1. CC Mills **ref: Doc 015a**
2. DC Malcolm Littlewood **ref : Doc 015b**

**016. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. A request from the Licensing office for a street vendor to sell in an area including Tysoe.

**Ref: Document 016**

**017. FINANCIAL REPORT – Parish Clerk**

 To record decisions on the following agenda items:

1. To receive and approve Finance Report April 2024 (see Finance Report)
2. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank reconciliation (see Doc 3 & 4 Finance Pack)
4. Net position & Reserves report. (see Docs 5 & 6 Finance Pack.)

**018. PARISH CLERKS UPDATE**

 Update from Clerk showing progress on actions from previous meetings. **Ref: Doc 018**

**019. AREAS OF RESPONSIBILITY**

 **i. Employment – HR – no update**

**ii.** **Infrastructure & Environment – no update**

 **a)** Street Lightning – no update.

1. **Planning –** *Cllrs Tongue, Venables & Wyatt Ref 210 :iii*

a) [23/03194/FUL](https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=S4W78QPMK5700) Woodside House Banbury Road Sunrising Hill Tysoe Warwickshire OX15 6HR

Alterations and extensions to dwelling, engineering works for creation of swimming pool, link to and erection of outbuilding providing garaging, ancillary accommodation including annex and stables (comprising 3 x stables, tack room, wash down area and feed/hay store), change of use of land to equestrian (private use), widening of existing vehicular access, and all associated works

b) [24/00917/LBC](https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SBS35HPM0NO00) Cornerways Shipston Road Upper Tysoe Warwick CV35 0TR

Replace existing door and window for hardwood bi-fold doors to rear flat roof extension

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c) [24/00795/VARY](https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=SBCU6IPMGEK00) Byeways Main Street Middle Tysoe Tysoe Warwickshire CV35 0SW

Application Reference Number: 24/00219/FUL Date of Decision: 26/03/2024 Condition Number(s): 2, Conditions(s) Removal: To make amendments to the roof structure to comply with building regulations and make it a usable space. The development hereby approved shall be carried out in accordance with the attached plans and drawings.

1. **Road Safety**

**a) Traffic Report (Ref: Docs 19a & 19b)**

1. **Trees & Green Space – No update**
2. **Welfare**
3. Defibrillators – update Cllr Venables

1. **Affordable Homes Committee – David Roache**
2. The Methodist Church

**iix. Making Space for nature - No update**

**021. Annual Review of Policies**

a) Risk Management Plan – **updated Ref: Doc 021a**

 b) Power & Duties - review – **Ref: Doc 021b**

**022. Biodiversity**

 A new group is proposed in line with Government guidelines for Local and Parish Councils.

**023. Appointment of Parish/Town Representative(s) to SDC’s Audit and Standards Committee.**

 **-David Roache – Ref: Doc 023**

**024. DATE OF NEXT MEETINGS**

 All meetings are held in Tysoe Village Hall, Main Street, at 7.00pm in the McNulty Room.

 a) June 4th Annual Parish Assembly

b) June 10th Ordinary meeting

c) July 8th Ordinary meeting

d) August – No meeting

e) September 9th Ordinary meeting

f) October 14th Ordinary meeting

g) November 11th Ordinary meeting

h) December 9th Ordinary meeting

**025. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**026. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**027. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

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