**1Meeting Type** Ordinary

**Date**  March 10th 2025

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** Amanda Venables (Vice Chair), Malcolm Littlewood, John Tongue, Rebecca Billing, Chris Bell, Helen Sayers

**Apologies**  Cllr Roache, Cllr Wyatt

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  1

**169. WELCOME and APOLOGIES**

Cllr Venables introduced the meeting and welcomed everyone present.

Apologies were received from Cllrs Roache & Wyatt

1. **DECLARATION OF INTERESTS**

**None received.**

**171. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of February 10th 2025, a small amendment was requested by Cllr Venable and the minutes were then proposed as a true and accurate record of the meeting. Cllr Venables signed the amended minutes.

Proposed: Cllr Bell Seconded: Cllr Tongue All in Favour

1. **PUBLIC FORUM – 15 MINS ONLY**

A resident wished to express concern and disappointment regarding the fact that although he agrees with building affordable homes in Tysoe he felt that it would be better if they were in smaller numbers on smaller parcels of land, and that Roses Farm was in actual fact in an area of beauty, some of the buildings were listed, and also the area had been removed from the NDP as a possible site for development. Cllr Venables thanked the resident for his comments and explained that the Parish Councillors had only carried out initial investigations along with other sites in the village. Cllr Littlewood then said that unfortunately affordable homes do not work in the way of small parcels but stressed that Councillors would work hard to keep the interests of residents at heart. Councillor Tongue then expressed his feeling that TPC should stick to the NDP and not go down the Roses Farm route.

Cllr Littlewood then said to the resident that he must be aware of the fact that Councillors have been trying for some time to find a plot of land, such as The Methodist Church, and part of Feeoffee Farm but have so far had no success. Cllr Bell also noted that there was a considerable sum of money available to TPC if they could find a plot of land.

**173. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 173a**

CC Mills spoke briefly to his report stating that the WCC budget had been approved and that WCC Council Tax would increase by 4.9% as of April 1st 2025. There is support for any residents who are facing financial hardship, and lots of support for children, SEND children, Adult Healthcare and those with disabilities. Please see CCllr Mills full report on the Parish Website where links to the support can be found, on [www.tysoe.org.uk](http://www.tysoe.org.uk)

Page 62

1. DC Malcolm Littlewood *.* Cllr acknowledged receipt of a report from Cllr Littlewood Ref: Doc173bDC DC Littlewood gave a short precis of his report, noting that SDC’s budget had been approved, although some projects were questionable and maybe not thought through enough by way of not enough research carried out.

With regard to Devolution, DC Littlewood is on the Working Group. He feels that the current suggestion of splitting Warwick into 2 Councils, North and South, would not make the savings required. CC Mills agreed that he felt that 1 unitary authority would work not a 2-tier system.

**174. CORRESPONDENCE**

1. A thank you letter was receive from the Tysoe Dance & Exercise group for TPC’s grant.
2. Damage to village green by the Memorial and a resident’s wall.

The Clerk noted that she had received insurance details from PC Hammond. Cllr Littlewood said that he had seen another vehicle from the same company as before, do even further damage this week.

**Action: Clerk to send insurance details through to Cllr Littlewood who will assist the resident in making a claim. Actioned**

Cllr Tongue suggested that he get a quote for large stones to place on the Memorial green to replace the current red cones.

Proposed: Cllr Littlewood Seconded: Cllr Bell **All in Favour**  
**Action: Clerk to advise PC Hammond of 3rd incident of damage to Memorial green. Actioned**

**000. FINANCIAL REPORT– Parish Clerk**

1. The Council received and approved the Finance Report for **February 2025**

Proposed: Cllr Billing Seconded: Cllr Sayers **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk | 589.60 |
|  | WFH Allowance | Clerk | 26.65 |
|  | Income Tax | HMRC | 147.40 |
|  | Electricity | Tomato Energy |  |
|  | Printing | Arol Clark (THRG) | 65.00 |
|  | Hedge cutting – Football Ground | )  ) Clerk | 10.00 |
|  | Minute notebook | ) |  |
|  | Bus shelter glass | Clerk | 240.00 |
|  | Printing for TPC | Tysoe Children’s Group | 25.00 |

Proposed: Cllr Bell Seconded: Cllr Billing **All in Favour**

1. The Council received and approved the bank statements and bank reconciliation for the period. Cllr Venables checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Sayers Seconded: Cllr Bell **All in Favour:**

**175. PARISH CLERKS UPDATE - Clerk**

The Clerk advised all present that as previously agreed, she had tried to get further information from Moore regarding the extra £1200 charge, but had been unable to find out any further information. Cllrs agreed at that time to then pay the outstanding amount even if no further details were given. The at the end of February she had received a letter and final demand requesting payment by the 5th of March or legal proceedings would be instigated. Payment was made.

Page 63

**176.** Cllrs all agreed that a statement should be published to the effect that residents are within their rights to question any proceedings of the TPC but should make their requests to the Parish Clerk/RFO in the first instance. In this case, the resident went to the external Auditor who then investigated and found no issue, and this cost TPC and in turn residents through their council tax payment, £1200. Which has now resulted in more than half of the rise in this year’s annual precept. This money could have been spent on other items needed in the parish had it not been for this unnecessary claim from our funds.

The proposal to pay the Moore invoice was made retrospectively:

Proposed: Cllr Bell Seconded: Cllr Tongue All in favour

The proposal to publish a statement regarding this payment on the Parish Website was tabled:

Proposed: Cllr Littlewood Seconded: Cllr Tongue All in favour

**177. AREAS OF RESPONSIBILITY**

**i. Employment/HR – nothing to report**

**ii.** **Infrastructure & Environment – Streetlighting – Cllr Venables**

Cllr Venables reported that all the replacement streetlights had been ordered, and that once the work on these was done, there were only 2 lights left of the exisiting lights which may need replacing in time.

1. **Planning – Cllrs Tongue, Venables & Wyatt  *Ref: Doc 177iii***

**DC Littlewood left the table and recused himself from any discussions or decisions.**

1. **25/00328/ADJCON – (Cherwell District Council ref: 24/03398F) Sugarswell Bungalow**
2. Note of resolution via email – No objection

Proposed: Cllr Tongue Seconded: Cllr Billing 6 in Favour 1 abstention

1. 24/03276/FUL Hogwood Farm, Tysoe Rd, Kineton

Recommendation: No objection

Proposed: Cllr Sayers Seconded: Cllr Billing 5 in Favour 1 abstention

1. 25/00096/FUL Mallets Close, Tysoe

Recommendation: No objection  
Proposed: Cllr Tongue Seconded: Cllr Billing 5 in Favour 1 abstention

1. Felling License – Forestry Commission – ref: FL015-4629-2024 Upton Estates

Recommendation – Make comments as suggested on report.

Proposed: Cllr Billing Seconded: Cllr Tongue 5 in Favour 1 abstention

1. Tree to the west of 6 Church Farm Court

Action: Cllr Littlewood to speak with Gareth Atwell.

1. **Road Safety**
2. Cllr Bell advised that Graham Stanley (WCC Highways) is coming to Tysoe to meet with him next week.
3. Peacock Lane.

Cllrs discussed an ongoing problem at Peacock Lane which results in continued puddles of water, mud and shingle on the road.

**Action: Clerk to contact John Hunter for full information and then speak with WCC Highways to try and get the issue resolved. Actioned**

Cllr Littlewood advised to Clerk to speak to him if she had any problems.

1. **Litter Picking**

Sophie Forman-Lynch has very kindly organised a group of residents to litter pick throughout the village. Cllr Littlewood has given some equipment FOC from SDC. The group are now meeting at St Mary’s Church to organise areas etc.

Page 64

1. **Trees & Green Space**
2. A quote was received to cut the hedge at the back of the playing field by the football ground of £100. The proposal to accept the quote and get the work carried out was received.

Proposed: Cllr Billing Seconded: Cllr Tongue All in favour

1. Cllr Billing reported that the Coronation Tree will be moved and planted soon, but the work could only be done when there are no longer any frosts otherwise it will not survive.
2. The Clerk reported that she had investigated and WCC only cut the verges outside the village 3 times a year and only up to the 30mph limit. SDC do have some contracts with some Parishes to cut grass verges within the village boundaries, these are cut 10 times a year. But she was told that it may not be possible to start a new contract now as changes will shortly be made due to devolution.

Action: Cllr Venables to speak with SDC and investigate the possibility of a contract further.

1. Cllr Sayers asked about the parking on the verge at Park Row. Councillor and the Clerk spoke of the history of this issue, and said at present nothing could be done.
2. A request had been received from Rosemary Collier to cut the wildflower verges and then leave them for a few months to allow this season’s seeds to grow.

A proposal was received to advise Thomas Fox to do this work.

Proposed: Cllr Sayers Seconded: Cllr Bell 4 votes in favour 2 against - carried

Action: Clerk to notify Thomas Fox. Actioned

1. Cllr Belling spoke of the Leylandii hedge at the back of the Recreation Ground, as it badly needed cutting back and also the height needed reducing.

Cllrs discussed and agreed that the Clerk would write a letter which Cllr Billing would deliver to the resident who owns the land that the trees are on and speak with her.

Proposed: Cllr Billing Seconded: Cllr Tongue All in favour

Action: Clerk to write and send letter for resident to Cllr Billing. Actioned

Action: Cllr Billing to deliver the letter and speak with the resident.

1. Cllr Venables reported that the new items for the Trip Wire, See Saw and clips would be fitted shortly by Kompan. There are still outstanding jobs that Atwells will complete shortly, and she thanked Cllr Bell for fitting the finger guard.
2. **Defibrillator update – Cllr Venables**

Cllr Venables reported that the new cabinet had been ordered and would be fitted for free by SCFR, and a sign is to be placed on the Pub wall pointing to the newly installed defibrillator there.

Action: Cllr Sayers to put up a notice on the Welfare Notice Board advising the locations of all defib sites in the village.

Cllr Venables noted that the second SCFR Training session had been advertised and would go ahead on Wednesday 12th of March from 2pm until 4pn in the Village Hall. At present 11 people had signed up to attend.

**178. Risk Assessment – update – Clerk**

The Clerk reported that she had previously circulated the updated Risk Assessment with the changes noted in red.

**179. Village Hall AGM – 19th March 2025**

Cllr Venables requested another Parish Councillor to attend Village Hall meetings and attend the AGM along with her, as Cllr Sayers was unable to do so this coming year. Cllr Tongue offered to join Cllr Venables.

Action: Clerk to advise Secretary of the Village Hall Committee. Actioned

**180. Emergency Plan**

Councillors agreed that a smaller version of the plan should be placed on the Parish website and that Cllr Sayers would also send the information to be put into the Tysoe Record.

Action: Cllr Sayers to send Clerk and Tysoe Record information regarding Emergency Plan to be publicised on the Parish website and in the Tysoe Record.

Page 65

1. **VE80 Celebrations – Cllr Billing**

On Thursday May 8th a beacon will be lit on Tysoe Hill. Marshalls are needed to help at this event.

On Saturday 10th there will be a pig roast and also Fish & Chips at the Village Hall. Volunteers are also needed at the Pig Roast.

The Clerk advised all present that she had checked with our insurance company, and that as long as numbers attending were under 1,000 for each event organised by TPC, they were covered.

Everyone thanked Cllr Billing & Cllr Roache for their help in organising the events.

1. **DATE OF NEXT MEETINGS**

All Parish Council Meetings are held in the McNulty Room in the Tysoe Village Hall, Main Street, on the second Monday of each month, at 7.00pm. (With the exception of August – when there is no meeting.)

a) April 8th Ordinary Meeting

b) May 13th Ordinary Meeting/AGM to follow

c) Saturday May 17th 2025 – Parish Assembly 10am until 1pm in Tysoe Village Hall

d) June 10th Ordinary Meeting

e) July 14th Ordinary Meeting

**183. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Action: Cllr Sayers to resend Emergency Plan to all Councillors for discussion at April meeting.

**184. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Venables closed the meeting at 8.45pm

**185. PRIVATE AND CONFIDENTIAL**

None

Signed……………………………………………………..(chair person)

Page 66