Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on June 10th **2024** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.00 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: June 5th 2024

**AGENDA ITEMS**

**029. WELCOME and APOLOGIES**

**030. DECLARATION OF INTERESTS**

**031. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record: May 13th 2023 Ordinary Meeting. Proposal required.

**032. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**033. WARD MEMBER’S UPDATE**

1. CC Chris Mills *ref* : Doc 206a
2. DC Malcolm Littlewood Doc 206b

**034. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Request regarding overgrown hedge on Sandpits Lane (Docs 034a, 034b) Proposal Required
2. Request to pay for Ukraine banner. Proposal required.
3. Grant Application from Tysoe Children’s Group. Proposal required.

**035. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report May 2024 (see Finance Pack)

Proposal required

1. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack)

Proposal required

1. To receive and approve bank statements and Bank Reconciliation (see Doc 3, 3a & 3b &4 Finance Pack)

Proposal required.

1. Net Position report (Doc 5 Finance Pack)
2. Reserves Report (Doc 6 Finance Pack)
3. Agar Documentation (in AGAR Document pack)

i) AGAR Section 1 Annual Governance Statement - to be completed and approved. Proposal required

ii) AGAR Section 2 Accounting Statement – to be reviewed and approved. Proposal required

iii) AGAR Accountability Return Form 3 – to be completed and approved. Proposal required

**036. Internal Audit 14th May 2024**

1. Audit Report (Agar Doc Pack)
2. Milestones for 2024/25 (Doc 036b)

**037. Outstanding Issues**

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**038. AREAS OF RESPONSIBILITY**

**i. Employment – HR – No update**

**ii.** **Infrastructure & Environment**

**a)** Street lighting – quotes for 3 lights requested in October 2023. Proposal required.

**b) Street light replacement – Shennington Rd opposite Middleton Close.** Proposal required.

c) **LoRaWan Pole** – update Cllr Roache. Proposal required.

1. **Planning –** *Cllrs Tongue, Venables & Wyatt* Doc 037iii

**a)** Update on Digester application – Cllr Littlewood

b) 24/00009/FUL Applecross Fields on Tysoe Rd 150m NW of King John’s Lane, Radway

Change of use of land to children’s Forrest School. Etc. Proposal required.

b) 24/01219/AGNOT Mill Farm, Tysoe Rd, Oxhill.

Replacement of existing dilapidated agricultural building with new agricultural building.

Proposal required.

c) 24/01060/TREE St Mary’s Church, Main Street, M|idle Tysoe.

T1 redwood – Reduced by 5 metres – T2 and T3 Scots Pine – remove deadwood. T4 ivy limb – fell to ground level to clear neighbouring property. T5 and T6 Yew – reduced by 1m and trim to clear neighbouring property. Proposal required.

d) 24/01205/FUL & 24/01205/LBC Tysoe C of E Primary School, School Lane, Tysoe

Proposed replacement aluminium windows and doors featuring laminated inner glazing and toughened outer glazing, some windows will have an insulated top panel and stonework surrounds will be repaired as needed. Proposal required.

1. **Road Safety – update Cllrs Wyatt & Bell**

**a**) Update on traffic survey commissioning – Cllr Bell

1. **Trees & Green Space**
2. *Tree Audit – Doc 138a* Proposal required.
3. *Progress on tree/undergrowth work at Poolgate/Manor – Cllr Billing*
4. *Playground/Recreation Ground – Cllr Venables*
5. *Discussion on clearing the undergrowth at junction of Church Farm ct/Main St – Cllrs Sayers & Roache*
6. *Hedge laying (CPRE) Cllrs Roache & Billing* Proposal required.
7. **Welfare**
8. Defibrillators – update Cllr Venables/Roache
9. Vandalism & Drug dealing – Cllrs Roache & Venables

**038. Website redesign – Cllr Roache**

**039. Progress on re-quote for car park extension next to Pre-School – Cllr Tongue**

**040. Annual Review of Policies**

**a) Social Media Policy (SDC Model)** Proposal required.

**b) Equality & Diversity** Proposal required.

**041. DATE OF NEXT MEETINGS**

All meetings are held in Tysoe Village Hall, Main Street, at 7.30pm in the McNulty Room.

a) July 8th Ordinary Meeting

b) September 9th Ordinary Meeting

c) October 14th Ordinary Meeting

d) November 11th Ordinary meeting

e) December 9th Ordinary Meeting

f) 15th 2025 Ordinary Meeting

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g) February 10th 2025 Ordinary Meeting

h) March 10th 2025 Ordinary Meeting

**042. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**043. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**044. PRIVATE AND CONFIDENTIAL**

**a) Defibrillators**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

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