**Meeting Type** Ordinary

**Date**  January 8th 2024

**Time**  19.30

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, John Tongue, Amanda Venables, Rebecca Billing

**Apologies**  Adam Wyatt, (CC Chris Mills coming late.)

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public 2**

**232. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and thanked everyone for turning out on such a cold night.

Apologies were received from Cllr Wyatt.

CC Chris Mills had advised that he would be late for the meeting.

**233. DECLARATION OF INTERESTS**

None declared.

**234. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of December 11th 2023 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Billing Seconded: Cllr Sayers **All in Favou**r

**235. PUBLIC FORUM – 15 MINS ONLY**

A member of the speed monitoring team attended and told Cllrs that she had been in touch with PC Gary Strain who informed her that many parishes were now using a different speed gun to ours. One that was more updated and was much more user friendly in that it did not need setting up and was not as sensitive to movement and light as the one Tysoe is using. The new gun costs £230 - £250 and can also be used with a phone app that delivers the information gained on the speed gun straight to the Shipston Police instantly.

On behalf of the group, a request was made for Tysoe Parish Council to buy the new version of the speed gun. The old one (original cost around £1000) would be sold and any payment received would be offset against the new one.

Proposal to pay for the new speed gun at a cost of £230 - £250

Proposed: Cllr Littlewood Seconded: Cllr Sayers **All in Favour**

The team have also been given a !)mph 2m passing sign for horse riders which, if agreed, can be put up in a suitable place in the village, but cannot be on public land.

The Parish Council supported the placing of the sign and made several suggestions of where to site the sign.

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**236. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 236a**

Cllr Mills noted that WCC are in a good financial position. He said that the Council had been discussing the work needed to be done on the highways and that WCC were finding decisions difficult.

CC Mills went through details of various links in his report (which can be seen on the Parish Website) which offer help with financial issues, Domestic Abuse, and Children in Care.

Cllr Roade questioned CCllr Mills about the report that the SNA had produced 4 years ago and asked what happened to the actions of the report? CCllr Mills said that he would find out and report back.

1. DC Malcolm Littlewood *. D*Cllr Littlewood advised everyone present that there was little to report on this month however, he had received an electronic copy of the 24 – 27 District Plan which he would circulate to Cllrs.
2. Cllr Roache advised DC Littlewood that he had received an email from Liz Nicholson the Solicitor dealing with the Anaerobic Digester who suggested TPC look at the next Cabinet Agenda that has just been sent out as there were comments that would be of interest to TPC.

**237. CORRESPONDENCE**

a) Cllr Roache noted the letter from the Tennis Club thanking him for TPC’s kind donation. Cllr Roache requested the Clerk to respond.

**Action: Clerk to reply to Tennis Club thank you letter.**

b) The state of the Ukraine signs coming into the village had been made, and concerns were raised that they were in a poor state and in one case obstructing the view of road users.

**Action: Clerk to email Fred Price and request that he reviews the signs and suggest that he moves the sign on the Oxhill Rd to an alternative position.**

**238. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for December 2023.

Proposed: Cllr Venables Seconded: Cllr Billing **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P118 | Salary | Clerk | 561.60 |
| P119 | Working from home allowance | Clerk | 26.00 |
| P120 | Income Tax | HMRC | 140.40 |
| DD P121 | Electricity | Green Energy | 193.17 |
| P122 | Outline Planning for Methodist Church | MS Designs Ltd | 300.00 |
| P123 | S106 agreement  | Wilkes | 1468.20 |
| P124 | Phase 1 Streetlighting | WCC | 3218.40 |
| P125 | Phase 2 & 3 Streetlighting | WCC | 9688.68 |
| Total |  |  | 15,596.45 |

Proposed: Cllr Venables Seconded: Cllr Sayers **All in Favour**

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1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Venables Seconded: Billing **All in Favour:**

1. Budget 2024-25

Cllr Roache told those present that going back two years ago TPC approved a series of work on Tysoe streetlights and that the County Council are the only people that can do this work. The approved work was to remove, replace and repair many streetlights in the village.

In May of 2023 an invoice was received for over £6,000 which was assumed to be for part of Phases 1 and 2 of this work. This assumption was wrong, as in December of 2023 2 invoices were received. These totalled £12,907.08. This means that the total expenditure on streetlighting this year is approximately £19,500. There are also 3 more lights that need attention, and this has had an impact on the budget and next year’s projects.

If we carry out the work as planned, the Precept would have to rise to £41,900, which is more than we would like.

In order to get the Precept close to this years (approx £35000) we could eliminate the parking project at Peacock Lane – it seems that the planters are working. We could also in addition or by itself split the costs of providing traffic calming in the village holding £5,000 in reserve in 2024/25 and another £5,000 in the following year. In doing this the Precept would be kept at about the same.

Cllr Littlewood asked if we could use some of the |General Reserve held at HSBC to cover the costs and then repay them over 1 or 2 years?

Cllr Roache said that we could also write back the £7,500 reserve for Peacock Lane and split the £10,000 cost for traffic calming, this would put something into the budget for traffic calming.

Cllr Roache then laid out the 3 options open to Councillors:

1. Leave the Precept at £41,500 – which would mean a big increase in the Precept.

2. Take out the Peacock Lane reserve - which would mean the Precept would remain as 2023/24

3. Split the £10,000 traffic calming over 2 years – this would mean a 4% increase in the Precept.

The question was asked if TPC could lobby WCC to carry out the work on a dropped kerb across from Peacock Lane and pay for it themselves. Cllr Roache said it could be considered.

A proposal was received to drop the Peacock Lane project and split the £10,000 traffic calming project over 2 years.

Proposed: Cllr Tongue Seconded: Cllr Venables **All in Favour**

**239. PARISH CLERKS UPDATE – No update**

**240. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment –**

Streetlighting

The light at the junction of Avon Ave needs attention.

**Action: Cllr Roache to contact Christian Brooks regarding the cost/possibility of repairing the light.**

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1. **Planning – Cllrs Venables  *Ref:*** Doc240iii

**Cllr Littlewood recused himself from any planning decision and left the table.**

**23/03194/FUL Woodside House, Banbury Rd, Sunrising Hill, OX15 6HR**

Alterations and extensions to dwelling. (See planning report on website.)

**Proposal: No objection subject to conditions:**

**1. A condition being added that residential ue remain ancillary to the dwelling house.**

**2. A condition being added that equestrian use remain private and incidental to the dwelling house.**

**3. Samples of materials being submitted for approval of the LPA.**

Proposed: Cllr Venables Seconded: Cllr Tongue  **5 in Favour 1 abstention**

Cllr Roache asked if there were any comments or observations regarding this application?

It was noted that this was a huge extension, but it cannot really be seen.

DCllr Littlewood noted that this application meet a lot of the core strategy elements and that he supported the application. As far as can be seen it will not impact on ANOB and both entrances to the property are existing ones although there may be an issue with one being used as egress where vehicles with large trailers are concerned.

A question was raised regarding Byeways retrospective planning application. There was no news as yet.

Another application came in late this afternoon – a resubmission from Winchcombe Farm.

Cllr Venables would advise Cllrs on this appropriately.

 i**v. Road Safety**

 **Cllr Wyatt not present – Cllr Roache to remind him of his request.**

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**v. Trees & Green Space**

a) Tree Audit details sent to Clerk today to progress.

 b) Coronation tree – Clerk to speak with Chris & Pete as above.

 c) Breech Furlong – awaiting signing of contract. Cllr Billing to advise when done.

**vi. Welfare –**

**Defibrillators –** Cllr Venables reported that the application for funding had gone in.

**vii. Affordable Homes Committee –** No update as yet. Cllr Roaches initial email with information

has been sent to the committee.

**DCllr Littlewood to chase Preapp advice.**

**241. RISK MANAGEMENT PLAN**

 **Cllrs all agreed that this was ok.**

**242. Village Walk Around**

Cllr Roache has contacted Michael Rodgers to arrange a visit to go around the village and look at the highways issues. He asked for another Councillor to attend the meeting with him. Cllr Billing offered.

**243. DATE OF NEXT MEETINGS**

 a) 12th February Ordinary meeting

 b) March 11th Ordinary meeting

 c) April 8th Ordinary meeting

 d) May 13th Ordinary meeting & AGM

 e) June 10th Ordinary meeting

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 Parish Assembly to be decided later.

Cllr Roache wished to advise all Cllrs that he will propose at the next AGM that all Tysoe Parish Chairs can only hold their seats for a maximum of 5 consecutive years, and for 3 years after he/she has stood down. He wished to do this as he recently heard of a Parish Cllr who had been chair for over 30 years.

**244. FUTURE AGENDA ITEMS & MATTERS ARISING**

a)

**245. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 9.05pm

**246. PRIVATE AND CONFIDENTIAL**

**THIS ITEM WILL BE REDACTED FOR THE PUBLICATION OF THE MINUTES**

a) Discussions took place regarding the vacancy on the Parish Council

Clerk to advise the vacancy in her report in this month’s Tysoe Record.

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Signed………………………………………….

Date…………………………………………….