Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on January 9th **2024** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.30 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: January 3rd 2024

**AGENDA ITEMS**

**232. WELCOME and APOLOGIES**

**233. DECLARATION OF INTERESTS**

**234. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record: December 11th 2023 Ordinary Meeting

**235. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**236. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc 236a
2. DC Malcolm Littlewood *ref : Doc 236b*

**237. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Thank you letter from Tennis Club

**238. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report December 2023 (see Finance Report)
2. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank reconciliation(see Doc 3 & 4 Finance Pack)
4. Net position & reserves reports (see Docs 5 & 6)
5. Budget for 2024/25 (see Doc 238e)

**239. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings.

**240. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

**a)** Street-lighting – Cllr Roache

1. **Planning –** *Cllrs Tongue, Venables & Wyatt Ref 210 :iii*

**23/03194/FUL** Woodside House, Banbury Rd, Sunrising Hill, Tysoe, OX15 6HR

Alterations and extensions to dwelling, engineering works for creation of swimming pool, link to and erection of outbuilding providing garaging, ancillary accommodation including annex and stables (comprising 3 x stables, tack room, wash down area and feed/hay store), change of use of land to equestrian (private use), access track, and all associated works

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1. **Road Safety -** update
2. **Trees & Green Space**
3. *Tender paperwork for mowing contract April 2024*
4. *Tree Audit*
5. *Coronation Tree*
6. *Breech Furlong Tenancy – Cllr Billings*
7. **Welfare**
8. New Defibrillators – update Cllr Venables

1. **Affordable Homes Committee – David Roache**
2. The Methodist Church

**iix. Making Space for Nature – No update**

**241. Review of Risk Management Plan**

**242. Annual Village walk about report – David Roache**

**243. DATE OF NEXT MEETINGS**

All meetings are held in Tysoe Village Hall, Main Street, at 7.30pm in the McNulty Room.

a) February 12th 2024 Ordinary meeting

b) March 11th 2024 Ordinary Meeting

c) April 8th 2024 Ordinary Meeting

d) May 13th Ordinary meeting

e) June 10th 2024 Ordinary meeting

f) Dates for AGM and Parish Assembly to be agreed.

**244. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**245. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**246. PRIVATE AND CONFIDENTIAL**

**a) TPC**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

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