January 31st 2025

Dear Councillor

**Monthly Finances summary for review and approval at the next Council Meeting**

1. Payments have been logged for September and await approval of outstanding invoices. (Document 1 – Payments List)
2. Receipts received in month (**Doc 2 – Receipts List) £1.00 Annual Tennis Club peppercorn rent**
3. **Doc 3 Bank Statement -** Unity Trust Bank Balance £26,701.18

Current Account Balance £ 683.00

HSBC Savings Account Balance £30,047.97

1. **Doc 4a Bank Reconciliation –**  Unpaid Green Energy bill

Doc 4b Uncashed Payments totalling Nil

Doc 4c Uncashed Receipts totalling Nil

1. **Doc 5 Net Position Report**

1. **Doc 6 Reserves Balance Report**
2. **Doc 7 Outstanding Purchase Order List** Nil

Kind regards

*Charmaine*

Charmaine Swift

Parish Clerk & RFO