**Meeting Type** Ordinary

**Date**  November 11th 2024

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Amanda Venables, Malcolm Littlewood, Rebecca Billing, Adam Wyatt, Chris Bell, Helen Sayers

**Apologies**  John Tongue

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public** 4

**105. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed those present.

Apologies were received from Cllr John Tongue

**106. DECLARATION OF INTERESTS**

A declaration was received from Cllr Wyatt regarding planning application 24/02462/LBC

**107. CONFIRMATION OF MINUTES**

Cllr Littlewood requested an amendment to the October minutes to reflect the fact that the motion discussed to go to Government in minute 92b was not voted down, but withdrawn **.** Clerk to amend accordingly.

Minutes to be confirmed at the December meeting.

**108. PUBLIC FORUM – 15 MINS ONLY**

Car Park – Mr Steve Allen said that he was happy to paint the appropriate lines on the Recreation

Car Park, but he will wait for a week of good weather to do so. Cllr Roache thanked him and said that TPC would be happy to contribute to any costs if required.

Mr Allen then went on to say that with regard to parking by the Tennis Courts, he does try to control it but it is difficult. Cllr Roache noted that it was understood that Mr Allen did his best, and Cllr Venables said that she had seen times when Mr Allen had taped of very soft areas to stop cars driving over them.

Mr Allen also said that the bonfire area is also being cleared of any last bits of debris.

Cllr Billing advised Mr Allen that Gareth Atwell would be cutting of the trees near the football ground shortly.

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**109. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 109a**

CC Mills reported briefly that there was great concern over some new items from abroad being sold on the Uk market called Water beads. These are also known as sensory beads, and are being used for children with Autism, and are very dangerous. He wished to advise everyone of this Product Safety Alert. He also advised everyone of the “Warm & Well toolkit” for 2024, which will be put onto the Website – see below.

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CCllr Mills also noted that his report had many items of interest and links to various bodies that could help those in need. Please see Cllr Mills full report on the Parish website, [www.tysoe.org.uk](http://www.tysoe.org.uk) further information is available.

1. DC Malcolm Littlewood *.* Cllrs acknowledged receipt of a report from Cllr Littlewood Ref: Doc 109b

DCllr Littlewood noted that in his ward there were currently 80 households in poverty. It is necessary for TPC to try and look out for and help vulnerable people within the parish. Maybe look at the possibility of a warm hub but volunteers to run it would be needed.

A member of the public spoke and said that he had been involved with a previous volunteer hub linked with the WRCC but it was not well attended and closed after 4 weeks.

DCllr then spoke of Cash Management at SDC and said that an extra £350,000 to £375,000 would be needed over the next 18 months which meant that things were not looking good. He was concerned that Councils were not looking at Rural Areas with the thought of fuel poverty. The facts are that people in rural areas rely on oil and have to buy a minimum of 500 litres when purchasing oil which is a charge that they find difficult to finance, but Councils do not seem to understand this.

**110. CORRESPONDENCE**

a) A ”Thank you” from the Village Hall Committee for supporting their planning application to place solar PVA panels on the roof of the village hall, which has now been approved.

b) Tree on the pathway from school to Church Farm Court. Cllr Roache asked if the tree was on Parish Council Lane, and the answer was given that it was on land owned by Mr Mark Roberts.

Action: Clerk to write to Mr Roberts to request that he cuts back the tree as it is in danger of damaging other’s property.

1. Fireworks

Two emails have been received by TPC asking that the annual fireworks celebration less noisy in consideration of the number of pets and farm animals close by, who are frightened by the loud noises from the fireworks going off.

Cllr Roache noted that this was a very divisive issue. Cllrs and members of the public discussed this item further, all giving their viewpoints from both sides. Points being that this was a longstanding annual event organised to bring the community together. Another that the fireworks seemed to be getting louder. CC Mills noted that Kineton Music Festival have silent fireworks.

Cllr Littlewood noted that the PC were here to serve the community not our own feelings. Might it be a good idea to put a letter in the Tysoe Record and see what Parish residents think. But it would be good to see what the cost would be.

It was agreed that the organiser of the Firework Celebrations would go back to the committee and look into the possibility of using less noisy fireworks and report back to TPC.

**111. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for October 2024

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in favour**

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1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk | 785.60 |
|  | WFH Allowance | Clerk | 26.65 |
|  | Income Tax | HMRC | 196.40 |
|  | Electricity  | Green Energy | 382.53 |
|  | Village Mowing | Thomas Fox | 1336.44 |
|  | Playground fixings | Attwell & Son | 6886.32 |
|  | Emergency Plan items | Helen Sayers | 293.09 |
|  | NI | HMRC | 30.91 |
|  | Bank Charges | HSBC | 5.00 |
|  | Bank Charges | Unity Trust | 5.40 |
|  | Payroll charges | DM Payroll | 60.00 |
| Total |  |  | 10038.34 |

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in Favour**

1. Council approved the receipts for October.

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in Favour**

d) The Council received and approved the bank statements and bank reconciliations for the period. Cllr Roache checked and signed the bank statements and the bank reconciliations.

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in Favour**

 e) Both Net position and Reserves reports were received and approved.

 Proposed: Cllr Venables Seconded: Cllr Wyatt **All in Favour**

 f) Moore External Audit issue

Cllr Roache advised everyone of the email received today as a result of our official complaint to the ICAEW (governing body) regarding the charge of £1000 + vat for extra costs incurred during our 2023/24 External Audit. He stated that we were advised that there was no case for complaint.

After some discussion, it was proposed that TPC write to Moore stating that they feel the charge made is unreasonable, and that we offer to settle with a payment of £500.

Proposed: Cllr Littlewood Seconded: Cllr Billing All in favour

**112. PARISH CLERKS UPDATE – None.**

**113. AREAS OF RESPONSIBILITY**

**i. Employment/HR –** Clerk’s remuneration to be discussed under Private & Confidential

**ii.** **Infrastructure & Environnement**

 **Street-lighting Cllr Venables**

Cllr Venables report had been circulated previously, in which she stated there are 8 lights not working in the Parish. Another is working but has no cover and will eventually cease to work. She is requesting quotes for all of the lights so that hopefully plans can be put in place to fix all the broken lights and then costs should reduce as only new bulbs will need to be fitted as they go out.

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1. **Planning – Cllrs Tongue,  *Ref: Doc 113 iii***

**DC Malcolm Littlewood left the table in order to recuse himself from any planning discussions or decisions.**

1. **24/01681/VARY Badgers Farm House, Badgers Lane – Variation of condition 13.**

Cllrs listened to a short report on the previous applications and variations on this application and felt that in total the whole case was very confusing. Now, with the current variation it is not clear that the applicant owns the whole area or that the neighbour has been consulted.

Councillors were made aware that DC Littlewood had been contacted to attend a site visit, he requested the attendance of the Planning Team. Cllr Roache also asked if the neighbour could be invited to attend so that she is made aware of the situation as it would be courteous to do so.

**The recommendation was given and a proposal was received to object to this application.**

Proposed: Cllr Venables Seconded: Cllr Bell **6 in Favour 1 Abstention**

**Cllr Venables to forward to Clerk comments for posting onto portal after the site visit.**

1. **24/062623/FUL Lower Grounds, Main Street, Tysoe**

First floor side extension, rear single-story extension, detached garage.

Recommendation was given and a proposal was received to support this application.

Proposed: Cllr Venables Seconded: Cllr Wyatt **6 in Favour 1 Abstention**

1. **24/02462/LBC Hardwick House,** retrospective listed building consent for the provision of new and replacement joinery, the installation of a new fireplace in the drawing room, cladding over the existing fire recess and installation of a new stove, repairs and insulation to the snug floor and alteration to the second floor lay out.

Cllrs were advised that a Conservation Architect had been employed in carrying out this work. The recommendation was given and a proposal was received to make no objection.

Proposed: Cllr Venables Seconded: Bell **5 in Favour 2 abstention**

1. **Road Safety**

Cllr Bell reported that 2 drivers had been detected as driving over 50mph in the village. Cllr bell has now spoken with Tysoe’s Community Police Officer who is happy to support the Speed Awareness Team. He told of a new speed camera which has been purchased by S. Warwickshire Police which could be useful in Tysoe as prosecution is immediate. He will also introduce Cllr Bell to the Road Safety team who will be able to advise Tysoe on Traffic Calming measures after looking at the data Tysoe has collected.

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1. **Trees & Green Space**
2. **Playing Field Proposal**

Cllr Roache noted that a meeting had been held between himself, representative of the Tennis Club Committee and Andrew Young, to discuss the development of multi sports facilities on the Recreation Ground.

The Tennis Club shared their concerns as it appeared from the September minutes that both tennis courts were to be removed and re-laid with multi-sport surfacing. Cllr Roache explained that he felt there had been a misunderstanding as the Tennis Courts belong to the Tysoe Tennis Club and the Parish Council’s intentions were to look at the viability of placing one or two multi-sport surfaced areas either next to the Tennis Courts or somewhere else suitable on the Recreation Ground.

Cllr Roache went on to say that having looked at the preliminary plans there is very little room to place 2 additional courts and have parking and an area for the annual bonfire. Another plot of land would be better. Discussions took place around other land and Councillors were going to investigate.

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1. **Playground**

The Clerk noted that she had received 3 Playground checks from Cllr Venables for October 2024.

Cllr Venables reported that the Annual ROSPA Inspection had been carried out and that she was awaiting a quote from KOMPAN for the work needed. Other items have been fixed, and the roundalls replacement should be completed this coming week. There were still a few minor woodwork issues outstanding.

1. **Parking across from Church Farm Close**

Cllr Bell noted that there were 2 options to solve this issue:

1. To restore the verge to the manhole cover, and place hardcore from the manhole to the gate in order to cut the cost to Highways.
2. To restore the grass verge to it’s original state.

CC Mills said that he had received an email from Graham Stanley at Highways and was asked, after reading it out, to forward it to The Clerk, Cllr Roache and Cllr Bell.

Cllr Roache then said that he felt this project needed to be considered for the 25/26 budget.

1. **Poolgate**

Cllr Roache asked if Cllr Billing could confirm if the work would begin in the next 2 weeks, to which she answered there had been an issue over contact with Lord Marks. Cllr Roache said that he would speak with Lord Marks.

1. **Coronation Tree**

Cllr Billing said that Gareth Atwell had said the best way to approach the removal and placing of the tree was with a Cherry Picker over the back gate and that the work would be carried out this winter.

**vi Welfare – update**

1. **Defibrillators – Cllr Venables**

Cllr Venables reported that the Cabinet at Paxton Garage had been fitted and the wiring was in. The site at the Pub was ready and Cllr Billing was speaking to an electrician, this should be done in approximately 2 weeks at a cost of around £180.

Philip from Shipston Community First Responders had been in contact and was looking at daytime, evening and weekend training sessions.

1. **Christmas Tree**

Cllr Billing noted that the Sprots & Social Club were looking for a donation towards this year’s Christmas tree. Cllr Roache spoke and said that we had given a donation for several years in the past.

A proposal was received to make a donation of £200 towards Tysoe’s Christmas Tree subject to the submission of relevant paperwork.

Proposed: Cllr Billing Seconded: Cllr Littlewood **All in Favour**

**Vii. Affordable Homes – update - Cllr Roache**

Cllr Roache reported that the Methodist Church has now said that the empty church on Main Street, Tysoe, is going to be put to an alternative use. He suggested that he write a piece to go into the next Tysoe Record saying that the Parish Council are still pursuing a plot of land within the parish for affordable homes as we have not been successful in finding anywhere. TPC Might then look at putting together a petition.

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**114. Adoption of the Civility and Respect Pledge.**

Cllr Roache went through the paperwork describing the pledge which has come from SDC and all present noted the requirements, and that training would follow.

A proposal was received to adopt the Civility and Respect Pledge and place it onto the Parish Website, and also note, henceforth, The Pledge on every Agenda.

Proposed: Cllr Littlewood Seconded: Cllr Bell **All in Favour**

**115. Website**

To be deferred to December meeting.

**116. Cotswolds National Landscapes Consultation**

Cllr Roache noted there had been a lot of support for this and requested that the Clerk forward the 96 page document to all Councillors.

Action: Clerk to forward documentation and put onto the Parish Website.

**117. VE80 Celebrations**

Cllr Roache explained that these celebrations would take place in May 2025. He will meet with Ben Violet (Village Hall Committee Chair,) Cllr Billing, and David Sewell on December 2nd which will be a scoping meeting.

Cllr Roache also spoke of the Remembrance Day Celebrations and said that it was an excellent event and he hopes that the VE80 Celebrations will be something comparable.

**118. Town and Parish Council Forum**

Cllr Roache told those present that in a meeting with Marcia Eccleston the new Monitoring Officer for SDC, she had spoken of running a Town & Parish Council Forum twice a year where issues that we face could be raised, and asked if it would be something Councillors would be interested in?

All agreed it was a good idea.

A proposal was received for TPC to support the idea of a twice-yearly Town & Parish Council Forum.

Proposed: Cllr Littlewood Seconded: Cllr Venables **All in Favour**

**119. DATE OF NEXT MEETINGS – all meetings start at 19.00hrs and are held in the McNulty Room at the Village Hall in Tysoe on Main Street.**

 a) December 9th Ordinary meeting

 b) January 13th 2025 Ordinary meeting

 c) February 10th 2025 Ordinary meeting

 d) March 10th Ordinary meeting

 e) April 14th Ordinary meeting.

**120. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Cllr Sayers asked about the items she had purchased for the Emergency plan. She said that she had purchased everything except the sand. Clerk to contact John Tongue to see if the sand can be delivered and advise Cllr Sayer. Cllr Sayers to forward the invoices for items bought to the Clerk for processing.

**121. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.55pm

**123. PRIVATE AND CONFIDENTIAL**

a) Clerk’s remuneration.

 A proposal was given to pay the agreed green book pay award to the Clerk.

 Proposed: Cllr Sayers Seconded: Cllr Billing **All in Favour**

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