**Meeting Type** Ordinary

**Date**  April 14th 2025

**Time**  19.00

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Amanda Venables, Malcolm Littlewood, John Tongue, Rebecca Billing, Adam Wyatt, Chris Bell

**Apologies**  Helen Sayers

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public 12**

**186. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed those present.

Apologies were received from Cllr Helen Sayers

**187. DECLARATION OF INTERESTS**

Cllr Venables declared that she is a member of the Tysoe Wombles.

**188. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of March 10th 2025 as a true and accurate record of the meeting.

Proposed: Cllr Billing Seconded: Cllr Littlewood **All in Favour**

**189. PUBLIC FORUM – 15 MINS ONLY**

**a)** A resident raised a problem regarding traffic speeding down Main Street to the Shenington Turn.

Councillors were told that that over the past month 1 dog and 2 cats had been killed on the road, totalling 1 dog and 12 cats in the past year, and there was no doubt that cars do exceed the speed limit. The resident, along with several others present, was concerned not only for the safety of pets but also noted that people use and cross it to access the GP Surgery, Shops and Post Office, Pub, Village Hall and Sports and Social Club, and the School is also accessed from Main Street, which means parents and children also could be in danger.

Cllr Bell then spoke and said that Tysoe has a Community Speedwatch Team who have ben working for quite some time in the village, as the Parish Council has listened to residents’ concerns. The Speedwatch Team work with WCC and the Police and at present are trying to get Police Cameras onto certain Roads into/out of Tysoe as these times are more of a problem.

Currently all vehicles caught speeding by the speedwatch team are noted and sent to WCC who notify the police, first time offenders receive a letter, second and third time offenders will be contacted by the Police and be subject to prosecution.

Another resident said that putting signs out on the road to warn road users of the Speedwatch warned mot people and they would of course slow down. Cllr Roache pointed out that this was a legal requirement.

A question was raised, asking what residents could do to help in any way. Cllr Bell aid that the Speed Watch team were always looking for volunteers, and now they were able to train new volunteers.

Another resident asked if it was possible to increase road signage. Cllr Bell said that a letter had been sent by the PC to Highways with some suggestions, and if residents wished to write also, it all helps.

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In response to a group of residents asking about “20 is plenty” signs, which they were advised they cannot do, Cllr Bell gave this information, which will also be posted on the Parish Website and Facebook Page.

Contact details for WCC Highways:

***To report a speed concern please visit*** [***https://warksspeedconcerns.org/***](https://warksspeedconcerns.org/)***and click on ‘Reporting Speed Concerns***

**b) A resident gave an update on the water issue at the bottom of Peacock Lane.**

All present were told that several trams of workmen from Severn trent have visited the site and dug up the road. On the day of the Parish Council meeting (April 14th) The latest team found a leaking water main and 2 more broken pipes, from Storm Drains.

The resident said he would Highways to resurrect the road to a usable state – peaking to CC Chris Mills. He also noted that the streetlight at the end of Peacock Lane close to the GP Surgery, had not been working for a long time. Cllr Venables apologised and said that a replacement has been ordered but sadly replacements take time to come and then the work needs to be scheduled.

The resident also asked about discussions some time ago, to put in a dropped kerb across from the entrance to the GP Surgery close to the junction of Peacock Lane and Main Street, as he regularly sees people with prams and pushchairs and the elderly struggling to step down the kerb and up the other side to get to the Surgery.

Cllr Roache said that the last item was on the agenda, and that the Clerk would provide the details of WCC Streetlighting person.

c) The question was asked with regard to quiet fireworks for bonfire night – had there been any progress? Cllr Roache replied that he understood the organiser was awaiting a quote.

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**190. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 190a**

He gave a short precis of his report noting Warwickshire Support Employment Services for young people. A free event for Learner Drivers and their parents and carers, and the Highways Community Fund. Also, Finding Hope Through Volunteering, which many Ukrainian people in Warwickshire have gained help from.

CCllr Mills also noted that his report had many items of interest and links to various bodies that could help those in need. Please see Cllr Mills full report on the Parish website, [www.tysoe.org.uk](http://www.tysoe.org.uk) further information is available.

1. DC Malcolm Littlewood

DC Littlewood noted that the Consultation Period for SWLP had closed and SDC were working their way through all the comments. He explained that this consultation was looking at the Government’s initiative of Local Government reform, looking at Districts and Boroughs. SDC have put forward a proposal for 2 tiers, North and South to take over WCC responsibilities.

Final suggestions are due in by 28/4/2025 with final submission by 28/11/2025.

Cllr Roache spoke of his email to DC Littlewood regarding SDC Spending on Stratford Town Council by the District Council, stating that he thought that he thought that SDC’s money should be spent on the district, not the town. Cllr Littlewood said that he would take this comment further. He had already challenged the Hydro Electric Power scheme and one other.

**191. CORRESPONDENCE**

1. Email regarding cats (Doc 191a)

This item was dealt with under correspondence.

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**Football Club request for £190 donation towards Windmill 10 Run.** (Doc 191b)

1. Cllr Roache spoke to the request received from Steve Allen for £190, the cost of Portaloos for this event. The proposal was received to grant the £190.

Proposed: Cllr Tongue Seconded; Clllr Billing All in favour

1. Cricket Club request for donation (Doc 191c)

A request had been received to fund the insurance costs for the Annual Tysoe v Oxhill Cricket Match. Last year’s amount also funded by TPC was £69.

Proposed: Cllr Billing Seconded: Cllr Littlewood **All in Favour**

1. Bridleway email (Doc 191d)

A resident had written asking Councillors to look at the bridleway which runs from Tysoe Rd towards Lane End. The email shares concerns about the width of the bridleway now that a fence has been erected on both sides, and also the fact that there is barbed wire along the top of the fence. This could very easily cause harm to horses and members of the public riding. It will also become even more of an issue if the bridleway is not well maintained and noted that if a horse or member of the public is harmed by the barbed wire the landowner will be liable.

Cllr Roache said that he had already spoken with the landowner who erected the fence who said that he had put up the fence to deter people from allowing their dogs to run on his land. He then said that TPC may have to get WCC Footpath personnel involved and would write to the landowner.

It also transpires that at the other end of the bridlepath the hedge is overgrown which is causing problems for horse riders and drivers on the road who view is restricted, and a third landowner has the bridlepath going through their garden, but the bridleway has been blocked by a garage.

Action: Clerk/Cllr Roache to put together letters to send to each landowner requesting actions necessary to clear the bridleway.

1. Bin at Playground request – Late entry

A resident requested that a waste bin be placed close to the children’s playground on the Recreation Ground so that children do not leave litter strewn across the area and learn to deal with their rubbish appropriately.

Cllr Littlewood said that he would speak with SDC regarding this as he knows that the bin would have to be accessible by the refuse collectors and would need to be placed at the edge of the car park close to the children’s playground, or it would not be emptied.

1. A newly formed group in Tysoe – Tysoe Wombles, has formed to look at litter picking within the parish. They have requested that the parish Council buy visi-jackets and litter picking tools as SDC were unable to provide them as first thought.

Cllrs all thought that this group should be thanked, and especially the organiser, for their initiative.

A proposal was received for the Clerk to contact the organiser and ascertain from where the supplies would be purchased and buy them on the group’s behalf. Amount spoken of was £175.00

Proposed: Cllr Bell Seconded: Cllr Littlewood **6 in Favour 1 Abstention**

**192. FINANCIAL REPORT March 2025 – Parish Clerk**

1. The Council received and approved the Finance Report for March 2025

Proposed: Cllr Billing Seconded: Cllr Bell **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

Proposed: Cllr Venables Seconded: Cllr Billings **All in Favour**

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| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk | 589.60 |
|  | WFH Allowance | Clerk | 26.65 |
|  | Income Tax | HMRC | 147.40 |
|  | Employers NI | HMRC | 41.00 |
|  | Electricity | Tomato Energy |  |
|  | Village Mowing | Thomas Fox inv 42723 | 725.00 |
|  | Printer ink | Clerk | 15.77 |
|  | Flail & Hedge cutting Briales Rd | Taylors inv 0113 | 125.00 |
|  | Hall Rental – Defib Training | Tysoe Village Hall inv 2025-01 | 15.00 |
|  | Tree off School Lane/hedge on playground | Atwells | Prepaid 440.00 |
|  | Annual Subs | WALC & NALC | 464.40 |
|  | VE80 Bunting | Clerk | 183.98 |
|  | Defib cabinet & blood kit | SCFR inv 00006 | 690.00 |
|  | VE80 Printing | Tysoe Children’s Group | 9.60 |
|  | Donation | Tysoe Cricket Club |  |
|  | Donation for Windmill 10k | Tysoe Sprots & Social Club | 190.00 |
|  | Sand & Bags for Emergency Plan | Red Horse Vale  £75 + £16 | 91.00 |

1. The Council received and approved the bank statements and bank reconciliations for the period. Cllr Roache checked and signed the bank statements and the banks reconciliation.

Proposed: Cllr Venables Seconded: Cllr Billing **All in Favour:**

1. Rolling Budget 2025-28

Cllr Roache told Councillors that a 3-year rolling budget was required in order to comply with Internal audit regulations therefore he and the Clerk would provide this in advance of the next meeting. This may include new projects or revisions to projects/running costs.

1. The Clerk had previously circulated the VAT refund request form 126a which totalled £6,540.67p

And requested approval to submit the reclaim.

Proposed: Cllr Bell Seconded: Cllr Tongue **All in Favour**

1. Tysoe History Research Group have advised that they will be receiving a £500 donation which they have asked TPC to accept into the Parish Bank Account.

Cllr Roache stated that in this case, THRG is Part of the Parish Council, with a representative or representatives attending meetings. If the Secretary of THRG would continue to keep a spread sheet of all monies, income & expenditure up to date and copy the Clerk in on any payments or receipts. TPC was happy to continue as agreed previously, to hold these monies.

Action: Clerk to advise THRG Secretary and send a letter advising of the above agreement previously noted.

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**193. PARISH CLERKS UPDATE**

There has been some confusion with Tomato Energy, our new energy supplier. I have contacted them and to date have received a credit note for 1 of the MPANS (The largest user of electricity of all 3 on our system.) I am awaiting contact from them again in order to settle any further outstanding issues with the 2 other MPANs. I will advise of the outcome.

**194. AREAS OF RESPONSIBILITY**

**i. Employment/HR – no update**

**ii.** **Infrastructure & Environment**

Annual Street-lighting Maintenance Contract from WCC – Cllr Venables

Cllr Venables explained to everyone that a new maintenance contract had been received for Tysoe Street-lighting maintenance for 25/26, which is in the region of £135 per annum.

This contract, once all of the work on the final streetlights in phase 3 is complete, should mean that we will no longer be paying the costs we have incurred to date, as having many new lights and new led bulbs should mean there is very little maintenance to be done.

Cllr Venables proposed that Councillors vote to agree to accept the contract.

Proposed: Cllr Venables Seconded: Cllr Billing All in favour.

1. Tysoe Wombles – Cllr Venables

Sophie Forman-Lynch has recently formed a new group in Tysoe, their goal is to keep the village free from litter and they have called themselves The Tysoe Wombles. Cllr Venables reported that the team had made a good start and now had 20 volunteers.

Action: Clerk to send a thank you letter to Sophie Forman-Lynch.

1. **Planning – Cllrs Tongue, Venables and Wyatt  *Ref: Doc 194iii***

**Cllr Littlewood left the table and recused himself from any discussions or decisions.**

**Please note that a full description of each planning application and recommendations is available on the Parish Council website : www.tysoe.org.uk**

1. **25/00671/FUL Winchcombe Farm, Shenington Rd, Upper Tysoe, CV35 0TH**

**Change of use for 2 dwellings from residential holiday lets to residential dwellings.**

**Recommendation:** Objection

Proposed: Cllr Venables Seconded: Cllr Tongue 6 **in Favour 1 abstention**

1. **25/00728/TREE Quo Vadis, Main Street, Tysoe CV35 0SE** T1 Leylandii Cypress – remove to ground level.  
   **Recommendation:** Support – this helps road safety by allowing more visibility to road users.

Proposed: Cllr Tongue Seconded: Cllr Wyatt 6 **in Favour 1 abstention**

1. **25/00757/FUL & 25/000758/LBC Home Farm, Lower Tysoe. CV35 0BZ**

**Repairs and alterations to exiting farmhouse, conversion of existing stone barns into 3 dwellings and demolition of steel framed barn.**

Proposed: Cllr Tongue Seconded: Cllr Tongue 6 **in Favour 1 abstention**

1. **Land West of Sugarswell Farm**

Cllrs had received a request from residents to look into the amount of traffic entering and leaving Sugarswell Farm on a daily basis, as this was causing concern. Upon investigation, Cllrs felt that the Farm was in breach of planning controls and contacted Cherwell District Council who’s officers are investigating.

1. 25/00757/FUL & 25/000758/LBC Home Farm, Lower Tysoe. CV35 0BZ   
   Repairs and alterations to exiting farmhouse, conversion of existing stone barns into   
   3 dwellings and demolition of steel framed barn.

'Recommendation: Support'

Proposed: Cllr Tongue Seconded: Cllr Tongue 6 in Favour 1 abstention

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**iv. Road Safety – Cllr Bell**

Cllr Bell reported that a review of road safety had ben carried out, with a updated proposal for Oxhill Rd, asking Highways to look at 2 dangerous areas.

Cllr Bell proposed that he send in his report (previously circulated.)

Proposed; Cllr Bell Seconded: Cllr Wyatt All in favour

Cllr Bells report on verges would be sent in as a separate item, along with the report on the dropped kerb outside of the Doctors’ Surgery.

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**v. Trees & Green Space**

1. **Coronation tree.**

Cllr Roache reported that the tree had been planted.

Action: Clerk to send a letter of thanks to Alison Cross.

1. Leylandii Trees at the end of the playing field

A quote for £1500 + vat had been received to cut back and shorten these trees.

Cllrs discussed this item at length as some felt that the owners of the land where the trees are planted are responsible for these trees. One Cllr noted that if a tree or bush grows over your land, you are able to cut it back, but the cost should be for the tree owner.

A proposal was received to ask for a quote to cut back the width of the trees, the debris then being burnt on the VE80 Beacon, and if this quote is £1000 +vat Cllrs would agree to the proposal.

Cllr Littlewood, then requested that the Clerk check to ensure the legality of cutting back the Leylandii at this time of year, and that agreement was subject to this condition.

Proposed: Cllr Billing Seconded: Cllr Littlewood 4 **in Favour 3against**

1. **Poolgate**

Cllr Billing then reported that a quote for £500 + vat was received for tidying and reseeding the verge at Poolgate.

This item had already been voted on prior to the meeting via email and was passed

6 votes in favour and 1 vote against.

**Action: The Clerk checked the legality of cutting the Leylandii and The 1981 Wildlife and Countryside Act stipulates that as long as the hedge or trees are checked for any wildlife and birds nest, and no work is carried out in areas where there are such, it is allowed to cut back and trim a hedge or trees.**

**vi. No Mow May**

The question was raised, “Can we authorise No Mow May” to go ahead as previous years.

Proposal was received to not mow all grass verges in May, to cease mowing School Lane, Badgers Lane, the edges of the playing field and Sand Pits triangle until the end of August.

Propose: Cllr Venables Seconded: Cllr Bell 5 in favour 2 against Motion carried

Action: Clerk to notify Thomas Fox.

**195. Welfare – Defibrillator update**

a) Cllr Venables reported that the final training session carried out by Shipston Community First responders will be held on April 24th, and bookings were coming in. She also noted that a new cabinet had been purchased and had been installed along with a bleed kit, and pointed out that in April 2026 the maintenance for each Defibrillator will be £120 per annum.

1. Cllr Bell reported that he had been looking into prices and information for an outdoor gym which could be placed between the Zip wire and Children’s Playground. It was noted that funding might be possible from CIL/S106 funding and County Council grants would become available in May.

Action: Cllr Bell to look into grants and funding to ascertain if the project is worth doing.

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**196. Policy review**

The Clerk had previously circulated the Health & Safety Policy for review. (Doc 196).

Cllr Wyatt asked if she had completed the annual DSE questionnaire and passed it to the Chair – she affirmed she had. Cllr Venables asked who was responsible for Health and Safety – The Clerk confirmed that she was technically the Parish Council’s Health & Safety Officer.

Proposal to accept the Health and Safety Policy review.

Proposed: Cllr Venables Seconded: Cllr Bell All in favour

**197. VE80 Celebrations & Parish Assembly**

Cllr Roache noted for everyone present that the VE80 Celebrations would take place on 2 days. Thursday the 8th of May, when food would be served on the field and a Beacon would be lit at 9.30pm along with many others across the country. The second day of celebrations, would be Saturday 10th in the Village Hall, tickets were 315 per person, and this included fish & chips, a film show, singing by COTTS and ice cream.

The parish Assembly was to be held on Saturday May 17th in The Village Hall and all Councillors were expected to attend.

**198. DATE OF NEXT MEETINGS – All Parish meetings are held on the second Monday of each month (except August) at 7.00pm in Tysoe Village Hall.**

a) May 12th AGM and Ordinary meeting

b) June 10th ordinary meeting

c) July 14th Ordinary Meeting

No scheduled meeting for August

Parish Assembly on May 17th

**199. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Playground

b) Mowing contract

c) Tree audit – high importance tree work

**200. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 10.05pm

**201. PRIVATE AND CONFIDENTIAL**

a) None

Signed………………………………………………………………………… Date…………………………………..

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