Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on Monday February 10th **2025** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.00 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: February 5th 2025

Tysoe Parish Council has signed a pledge agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles. For further details of this pledge please go to www.tysoe.org.uk

**AGENDA ITEMS**

**151. WELCOME and APOLOGIES**

**152. DECLARATION OF INTERESTS**

**153. CONFIRMATION OF MINUTES**

1. To confirm the minutes as an accurate record: January 13th 2025 Ordinary Meeting (Resolution required)

**154. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**155. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc 155a
2. DC Malcolm Littlewood ref : Doc 155b

**156. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Request to hold Tractor Run on May 18th (Resolution required)
2. Donation request from Tysoe Dance & Exercise Class. (£288.00) Ref Doc 156b (Resolution required)
3. Shipston Nursing Home – email Ref: Doc 156c
4. Defib email Ref: Doc 156d

**157. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report January 2025 (see Finance Report)
2. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank (see Doc 3 & 4 Finance Pack)
4. Reserves Report ref: Doc FP
5. Net Position Ref: Doc FP
6. Authorisation to buy Defib cabinet (Resolution required) Cllr Venables
7. Poolgate invoice (Resolution required) see Finance folder - invoices
8. Donation to Tysoe Children’s Group
9. Precept request submitted – Ref: Doc 1157j

Page 1

**158. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings.

1. *Quotes for:*
2. *Playground hedge (Doc 158a 1)*
3. *Culvert (Doc 158a 1)*
4. *Overhanging trees on public footpath from School Lane (doc 158a 1)*
5. *Cherry tree by street-light on Shennington Rd.*

**159. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

**a)** Street-lighting – update Cllr Venables

1. **Planning –** *Cllrs Tongue, Venables & Wyatt Ref: Doc 159 iii*
2. **25/00122/TREE** Land west of 6 Church Farm Court Tysoe (To be noted only)
3. **25/00096/FUL** 6 Mallets Close, Tysoe CV35 0SY – Ground floor extension (Resolution required)
4. **24/03116/FUL** 4 Sandpits Close, Tysoe CV35 0TU – Replacement single storey extension and 1st floor extension. (Resolution to be noted 5 in favour 2 no votes and 1 abstention )
5. **24/03271/LBC and 24/03220/FUL** Chamfered End, Saddleton Street, Tysoe CV35 0SH

Confirmation of email votes 7 votes in favour and 1 abstention for both applications for making no objection. (Resolution to be noted)

1. 24/03276/FUL Barn on land, Hogwood Farm – repositioning of existing farm track.(Resolution required)
2. 24/02623/FUL Lower Grounds Main Street Tysoe CV35 0SE – First floor side extension and rear single-storey extension. (Resolution to be noted) 5 votes in favour 1 abstention
3. **Road Safety**
4. **Report from Chris Bell Ref: Doc 158 iv**
5. **Trees & Green Space**
6. Flooding on the Playing Field and into Avon Ave – Cllr Billing
7. Orbit Oak tree – update Cllr Roache
8. **Welfare**
9. Defibrillators – update Cllr Venables

Advertising of locations and training.

1. **Affordable Homes Committee – update Cllr Roache**

**160. South Warwickshire Local Plan – consultation – Cllr Roache**

**161. Annual Review of Policies – Clerk**

**a) Freedom of Information Ref: Doc 161a**

**b) Data Protection Ref: Doc 161b**

**c) Grants & Donations Ref: 159c**

**162. Risk Management Plan update: Clerk Ref: Doc 162**

**163. Emergency Plan update – Cllr Sayers**

**164. Parish Assembly – Cllr Roache**

**165. DATE OF NEXT MEETINGS**

All meetings are held in Tysoe Village Hall, Main Street, at 7.00pm in the McNulty Room.

a) March 10th 2025 Ordinary Meeting – Cllr Venables to Chair in Cllr Roache’s absence

b) April 14th 2025 Ordinary Meeting

c) May 12th AGM followed by an Ordinary Meeting.

d) Parish Assembly Saturday May 17th from 10am until 1pm in the village hall.

e) June 9th Ordinary meeting

Parish Assembly Saturday 17th May (9am set up – open at 10am) until 1.00pm (close and clear down.)

Page 2

**166. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**167. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**168. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** [parish.clerk@tysoe.org.uk](mailto:parish.clerk@tysoe.org.uk).

Page 3