**Meeting Type** Ordinary

**Date**  11th September 2023

**Time**  19.30

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, Amanda Venables, Rebecca Billing, Adam Wyatt

**Apologies**  Cllr John Tongue & Cllr James Bardey

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public** 8

**171. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone.

Apologies were received from Cllr Tongue & Cllr Bardey

**172. DECLARATION OF INTEREST**

Cllr Roache declared an interest in the Badgers Lane Planning Application.

 Cllr Littlewood said he would recuse himself from all planning discussions and decisions.

**173. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting July 10th and August 25th 2023 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

July 10th Minutes Proposed: Cllr Venables Seconded: Cllr Wyatt All in Favour

August 25th Minutes Proposed: Cllr Wyatt Seconded; Cllr Venables All in Favour

**174. Co-option of Parish Councillor**

The proposal was received to co-opt Helen Sayers onto the Parish Council – filling the final vacancy.

 Proposed: Cllr Roache Seconded: Cllr Littlewood All in favour

 Cllr Roache welcomed Cllr Sayers to the Council and invited her to take her seat at the table.

**175. PUBLIC FORUM – 15 MINS ONLY**

1. The question was raised as to whether the Parish Council were aware of the state of the footpaths in the village? A member of the public had fallen and damaged 2 ribs due to the poor state of a footpath and has seen areas that are in a bad state which need fixing before the winter comes.

 Cllr Roache asked if the member of public was talking about pavements, roads or footpaths? The

answer given was predominantly footpaths but there are a number of issues with pavements and potholes in the village also.

 Cllr Mills help was requested to make contacts with WCC Highways. He noted that Michael Rogers was the man to contact, and Cllr Roache requested that he be invited to meet with a couple of Councillors in the village to look at the issues spoken of. Cllr Mills said that he would arrange to meet with DC Littlewood and another Councillor first and take photos to send back to Michael Rogers. Cllr Little & Mills will organise a suitable time and place to meet, and report back.

 2. A member of the public asked a question about Voneus as he has been told by them that they are the only people who can supply fibre broadband in Tysoe Village.

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 Cllr Roache said that this was not true. He then went on to give some background to Voneus and their work in Tysoe, and that neither the Parish Council or SDC had been consulted by them prior to work beginning. They had erected telegraph poles throughout the village because they did not want to have to lay cable underground. In fact, there was someone in the village last week who has had fibre broadband installed by BT.

 3. A member of the public raised the issue of speeding in the village on the Oxhill Rd close to Sandpits Lane. Another resident also said that she watches vehicles speeding down this road from 7am in the morning.

 Cllr Roache said that he appreciated residents concerns. This road has a 30mph speed limit, but if there is no one to enforce it nothing will happen. Therefore enforcement of the speed limit needs to be carried out by the Police. Failing that then maybe the Parish Council should look at traffic calming, but evidence would be needed in order to get WCC Highways to look at doing this. Cllr Mills said that at present there was no money to be able to put in traffic calming measures.

 Cllr Roache suggested that WCC be approached to look at the cost involved, and go from there.

 Further discussions took place among the residents present at the meeting and the Road Safety Group will look further at getting evidence to support the need for traffic calming measures.

**176. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc. 176a**

Cllr Mills report had already been circulated. He gave a short precis of it. The report will be put up onto the Parish Website, and also onto TPC Facebook page.

Cllr Roache wished to ask a question regarding the state of health of the WCC budget, to which Cllr Mills stated that WCC is in a healthy position, as was the SDC.

1. DC Malcolm Littlewood  *report.*

Cllr Littlewood said that again there was not a lot to report on from the District Council . The first 100 days of administration were almost over and Q1 finance report showed that 19 of the 22 list of actions set for completion by the end of Q1 have yet to be completed.

One item completed was Parking Permits for those over 65 years of age. The SDC has also endorsed the new Cotswold National Landscape Management Plan (2023 – 2025), which was the AONB.

SDC have also received approval to procure a guest house/hotel framework in order to discharge their duties regarding homelessness.

Ellen Badger will be lobbying the WCC to engage aggressively with SWHT to reinstate local care beds.

With regard to the Acorn AD, the applicant has resubmitted new plans and reports, this will now mean that other documentation will have to be amended from SDC and therefore the process will be extended.

**177. CORRESPONDENCE –Ref: Doc 177a**

1. **Tennis Club request for grant to pay for summer youth lessons - £140**

After some discussion, Councillors requested that a representative of the Tennis Club attend the October as Councillors would like to have further discussion with them regarding this request.

1. Pump Track – Ref: Doc 177b. s agreed to look at this request from a young man who has said there would be many young people interested in having this sort of track in the village and advise on it’s feasibility.

Cllr Bardey and Wyatt are tasked with further investigations and will report back to Cllrs.

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**178. FINANCIAL REPORT - Clerk**

1. The Council received and approved the Finance Report for July/August 2023

Proposed: Cllr Wyatt Seconded: Cllr Billing **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P | Salary September | Clerk | 518.84 |
| P | WFH Allowance September | Clerk | 26.00 |
| P | TAX September | HMRC | 129.60 |
| P | Street lighting August | Green Energy | - |
| - | Village Mowing August | Thomas Fox Inv 37770 | 1835.40 |
| P | Printing | Rosemary Collier for Cotswolds’ Wildlife Group | 46.00 |
| P | Wiggly Wigglers | Rosemary Collier for Cotslwolds’ Wildlife Group | 28.39 |
| P | Amazon -  | Rosemary Collier for Cotslwolds’ Wildlife Group | 13.68 |
| P | Bank Charges | Unity Trust | 18.00 |
| D/D | Bank Charges | HSBC | 5.00 |
| P | Website Domain registration for THRG | Miss Carol Clark | 19.18 |

Proposed: Cllr Venables Seconded: Cllr Billing **All in Favour**

1. Councillors received the Electricity proposal for a new contract to begin on 1st October 2023
2. Proposed: Cllr Littlewood Seconded: Cllr Billing **All in Favour**

**179. PARISH CLERKS UPDATE – All actions completed.**

Clerk wished it noted that the £29,000 on deposit at HSBC in the Savings Account generated £44.40 interest last month.

**180. AREAS OF RESPONSIBILITY**

**i. Employment/HR**

Clerks’ Annual to be deferred until early October.

**ii.** **Infrastructure & Environment**

1. **Grit Bin**

A proposal was received to replace one missing grit bin from the top of Epwell Road and buy a second bin to be placed at the bottom of Epwell Rd. Both 200ltr size.

Proposed: Cllr Littlewood Seconded: Cllr Wyatt **All in Favour**

Action: Clerk to order and Cllr Billing to send her address to clerk for delivery.

1. **Tender for Parish Mowing Contract**

Clerk to organsie the paperwork for sending out by the end of October, and bring to November meeting for approval. Replies to be back for decision at December’s meeting.

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1. **Planning – Cllrs Tongue, Waytt & Venables  *Ref: Doc180 iii***

**Cllr Littlewood recused himself from these discussions and left the table.**

1. **23/02281/FUL, 1, Templars Close, retrospective Planning application**

Cllr Venables reported on this application and the Planning Group recommendation was to object for the reasons given on the Planning Report.

 Proposed: Cllr Venables Seconded: Cllr Billing **All in Favour**

1. **23/02177/COUNTY Kiosk at Water Sewage Works**

This application had been dealt with after the August meeting – no further action required.

1. **23/00693/FUL Badgers Lane, timber garage replacement.**

**The Planning Group recommended Objecting to this application. Please see Planning report.**

 Proposed: Cllr Venables Seconded: Cllr Wyatt **3 in Favour 1 Abstention 1 no vote**

1. **A late request from Pillerton Priors parish Council was received to comment on**

**Application No. 23/01312/FUL, change of use of land to provide 8 travelling showperson plots and associated work including hardstanding.**

Cllrs discussed the application at length and the proposal was received to Object to the application for the following reasons:

1. This site is not close to any mains supplies.
2. The main Road that gives access/egress is a dangerous one with no street lighting.
3. Children attending school would be at times walking in the dark.
4. No close amenities.
5. The site is not sustainable.

Proposed: Cllr Venables Seconded: Cllr Wyatt **4 in Favour 1 No vote**

 **b)** Cameron Homes S106 agreement

 A proposal was received to give authority to Cllr Roache or Cllr Littlewood to sign the agreement.

 Proposed: Cllr Wyatt Seconded: Cllr Venables **All in Favour**

 Cllr Venables asked if TPC would get their Solicitors’ Fess refunded, to which Cllr Roache replied that we should as everyone else has.

1. **Road Safety**

Cllr Billing reported that the state of the road by her turning was particularly bad. Cllrs had noted this as work was being progressed in areas of the village, and this needed monitoring.

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**v. Trees & Green Space**

 **i) Mowing T Fox quote – Dealt with under Finance**

 **ii) Cherry Tree – replacement**

 **All agreed that the Cherry tree to be placed on the Village green should be a more mature**

 **Tree than a sapling.**

**iii)**Coronation tree Cllrs agreed that the above Cherry tree should also be King Charles III Coronation tree as finding a suitable place for the original Coronation tree was proving difficult. Cllrs have requested the Clerk to contact Cllr Bardey to find a suitable Flowering Cherry tree (not a Lime as originally thought) and get it planted as soon as possible.

**Action: Clerk to contact Cllr Bardey. Action completed 13.9.2023**

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**Proposal to replace the original Lime Coronation tree with a Cherry tree and place it on the Village Green in the centre of Tysoe.**

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in Favour**

1. **Breech Furlong Tenancy**

The Tenancy for Breech Furlong is now vacant and TPC need to look for a new tenant.

It was agreed that Cllrs Billing & Wyatt work on a plan to generate interest in local young farmers to take up the tenancy.

1. **Welfare**

Cllr Roache gave a short precis of his report previously circulated and said that having made contact with the GP Surgery they are not engaging with TPC but Cllr Venables has given details of a new Social Prescriber whom he will contact shortly. He will also attend the Village Lunch Club in November.

1. **Defibrillators**

After a request from resident for TPC to consider purchasing another Defibrillator for the village, and further discussion, a proposal was received to purchase 2 defibrillators.

 Cllrs Littlewood and Wyatt will carry out an assessment of where to place the 2 new defibrillators. Cllr Venables to examine sourcing the defibrillators.

1. **Battery replacement**

**The Clerk is still awaiting a cost to replace the battery in the existing Defibrillator.**

1. **Affordable Homes**

Cllr Roache reported that Tysoe Utility Trust had turned down the proposal to place some affordable homes on a piece of land owned by them in the village. Therefore, the only option at present was to further investigate The Methodist Church site. He had made contact the methodist Church in Wellbourne.

Cllr Littlewood said that if TPC could put in an outline planning permission application this would allow the current S106 funds that are due to expire at the end of December to be kept open.

Cllr Roache is still pursuing the possibility of using the Methodist Church site and is and has spoken with others to assist.

**iix. Making Space for Nature – no update**

**181. Annual review of policies – Emergency Plan**

The Clerk has put together an Emergency Plan for Tysoe which now needs further information from someone with more local knowledge than she has.

 Cllr Sayers volunteered to help with the plan having recently doe one for another local parish council, and she said she would ask Cllr Tongue to assist.

 The proposal was received for Cllr Sayers and Cllr Tongue to work together on the completion of the Emergency Plan.

 Proposed; Cllr Roache Seconded: Cllr Littlewood All in favour

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**182. DATE OF NEXT MEETINGS**

 a) **DATE OF NEXT MEETINGS** - all at 7.30pm in Tysoe Village Hall, Main Street, Tysoe, the second Monday of each month except August.

 a) October 9th Ordinary meeting – to be chaired by Cllr Littlewood

 b) November 13th Ordinary meeting

 c) December 11th Ordinary meeting

 d) January 8th Ordinary Meeting

 e) February 12th Ordinary meeting

 f) March 11th Ordinary Meeting

**183. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Cllr Billing gave her apologies for the November meeting.

**000. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 9.30pm

**000. PRIVATE AND CONFIDENTIAL**

a) Councillors responsibilities.

Cllr Roache outlined what he had noted were Cllrs who had signed up for various responsibilities at the June meeting. Discussion took place with regard to various areas that need more assistance, such as the regular checks of street lighting, village assets, and the infrastructure.

It was agreed that the Cllrs might be able to accomplish this if everyone took part in the whole Village/Parish checks.

The Clerk was instructed to secure plans of both the village and the Parish from SDC (Liz Taylor) so that Cllr Roache can look a setting dates for Cllrs to carry out a walk around the village and the village to be split into areas.

Action: Clerk to contact Liz Taylor (SDC) to get maps of the village and parish. Actioned 13.9.2023

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