**Meeting Type** Ordinary

**Date**  10th February 2025

**Time**  19.30

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Amanda Venables (Vice Chair), Malcolm Littlewood, John Tongue, Adam Wyatt, Chris Bell

**Apologies**  Helen Sayers, Rebecca Billing

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public** None

**151. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed all present. He noted apologies from:

Cllr Sayers, Cllr Billing

**152. DECLARATION OF INTERESTS**

It was noted that all members of the Council should recuse themselves from any vote or comment on planning application 25/00122/TREE as the clerk had submitted this application on their behalf.

**153. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of Monday 13th January 20255 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Bell Seconded: Cllr Wyatt All in Favour

**154. PUBLIC FORUM – 15 MINS ONLY**

No members of the public present.

**155. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc155a**

CC Mills gave a short precis of his report which can be found in full on the Parish website under the Parish Council heading, February 2025. His report advised of the GP in Kineton talking of the rise in Measles and Whooping Cough Cases, and again that there is help for those experiencing financial difficulties. Also, a warning about people buying second hand heaters which can be dangerous.

He also reported that the budget for 2025/26 has invested in key areas to support the vulnerable, and is a 5-year budget, not 1, and this year the Council Tax will rise by 4.99%.

Cllr Roache asked if the statement that £1 in every £4 spent by the Local Authority was for servicing pension costs. Cllr Mills replied he was unsure, and also if SDC Elections were to go ahead as planned on May 1st, which he confirmed.

1. DC Malcolm Littlewood.DC Littlewood apologised for not submitting a report and said that he had nothing new to report other than a lot of work was being carried out on the South Warwickshire Local Plan. He also reported that he had spoken with County Councillor Mills regarding the possibility of advice regarding a youth worker for the Parish. Cllr Mills will contact Cllr Roache direct.

**156. CORRESPONDENCE**

1. Tractor run request for use of the Recreation Ground on May 18th 2025.

Councillors agreed to give permission with the usual caveats.

Proposed: Cllr Tongue Seconded: Cllr Venables **All in Favour**

**Action: Clerk to inform Steve Allen.**

1. Donation/Grant request for £288.00 from Tysoe Dance/Exercise Class

Cllrs discussed the request and felt whilst they wished to support the dance/exercise class, it was necessary for the group to work towards being elf sufficient. All agreed to make a grant of £150

Proposed: Cllr Tongue Seconded: Cllr Littlewood **All in Favour**  
**Action: Clerk to advise group.**

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1. **Shipston Home Nursing request.**

Cllrs felt that as the Parish Council Budget this year had come under pressure and next year’s budget was likely to be tight, the Clerk should communicate Cllrs request to try again in the Autumn when there would be a clearer view of expenditure.

**Action: Clerk to advise SHN.**

1. **Defib email.**

Cllr Venables spoke of the email she had received from a local resident, advising of some issues with one of the Defibrillators in the Parish. After further discussions, Cllr Venables said that Shirley Cherry was preparing posters to go up around the Parish advertising the sites of the defibs and also that in order to gain access into the cabinets it is necessary to dial 999 and the operator will not only give the access code for the cabinet but also stay on the line until a First Responder arrives on the scene. This information will also be advertised in the Tysoe Record.

**Clerk to advertise information on the Parish Website and FaceBook.**

**157. FINANCIAL REPORT – January 2025 – Parish Clerk**

1. The Council received and approved the Finance Report for January 2025

Proposed: Cllr Venables Seconded: Cllr Tongue **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P | Salary | Clerk | 589.60 |
| P | WFH Allowance | Clerk | 26.65 |
| P | TAX | HMRC | 147.40 |
| P DD | Street lighting | Tomato Energy |  |
| P | Poolgate clean up | P G Lewis Forestry LLP | 2220.00 |
| P | Defib Cabinet (Pavillion) | SCFR | 530.00 |
| P | Annual street lighting maintenance | WCC | 135.12 |
| P | Ink cartridge | Clerk | 35.11 |
| P | MS 365 Annual renewal | Clerk | 84.99 |
| p | Rec. Gate fixings | Chris Bell | 60.00 |
| p | Children’s Group Defib replacement cabinet | SCFR |  |
| P | Grant | Tysoe Dance Class | 150.00 |

Proposed: Cllr Littlewood Seconded: Cllr Venables **All in Favour**

1. The Council received and approved the bank statements and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Seconded: **All in Favour**

1. Councillors also received and approved the Reserves Report and Net Position Report.

Proposed: Cllr Venables Seconded: Cllr Tongue **All in Favour**

1. Approval was sought by Cllr Venables to purchase a new cabinet and blood pack for the Defibrillator

On the Tysoe Children’s Group building. (Approximately £530)

Proposed: Cllr Venables Seconded: Cllr Tongue **All in favour**

1. It was noted that the Precept for had been submitted, requesting £38,203.00

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**158. PARISH CLERKS UPDATE – Ref: Docs 158, a1,**

**Quotes received for:**

1. **Playground hedge.**

Councillors received a quote from Gareth Atwell for £250 + VAT to cut back the hedge by the children’s playground. The proposal was received to go with this quote.

Proposed: Cllr Littlewood Seconded: Cllr Tongue **All in Favour**

1. **Culvert**

Councillors requested that Councillor Billing speak with Jamie Ingram to get a quote to cut back any hedge close to the culvert at the top of the Recreation Ground and also clear the culvert.

**Action: Clerk to speak with Councillor Billing.**

1. **Overhanging Tree on the lane to Church Farm Court**

A quote from Gareth Atwell was received for £120.00 + vat to cut back the tree overhanging the rear of 6 Church Farm Court.

The proposal was agreed to accept this quote.

Proposed: Cllr Venables Seconded: Cllr Tongue **All in Favour**

1. **Cherry Tree by the streetlamp on Shennington Rd.**

Cllr Venables reported that Orbit Housing are taking responsibility for this tree and have said they will cut it back.

1. **Playground.**

A quote was received for £250 + vat plus the purchase of 2 see saw seats to complete the work on the Children’s Playground. Cllr bell has also purchased new fixings for the gate at a cost of £60.

The proposal was made to accept all of the amounts quoted in order to complete the work on the Playground area.

Proposed: Cllr Venables Seconded: Cllr Tongue **All in Favour**

1. **Poolgate**

Cllr Roache noted that although the work was completed on this area, there may be a request to reinstate the fence. It was pointed out by another councillor that the fence did not belong to Tysoe Parish Council.

Cllr Roache said that the verge now needed the branches clearing and levelling. Cllr Littlewood said that other residents had complained that other trees were still overhanging, but the Planning Officer said on her site visit that it was not necessary to cut these. He also said that if residents were not happy with this decision they should contact Lord Marks. He then reiterated that the whole area needs tidying up before the Spring comes or this area will be in the same bad state it was last Autumn.

The proposal was made to accept and pay the invoice from Pete Lewis for this work, totalling £2,200.

Proposed: Cllr Littlewood Seconded: Cllr Venables **All in Favour**

**159. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment**

1. **Street lighting – Cllr Venables**

Cllr Venables reported that quotes had been received for the final street lamps that required work in order to complete the Street Lighting Project, The total cost for all of the work to be completed was £16,583 which is within the budget allowance, including next year’s reserve.

The proposal was made to place all remaining orders and complete the project.

Proposed : Cllr Venables Seconded : Cllr Bell All in favour

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Cllr Roache thanked Cllr Venables for the work as this project had been a long one which they took over part way, and had worked hard to see it through.

1. **Planning – Cllrs Tongue, Venables & Wyatt  *Ref: Doc: 159iii***

**A copy of the full Planning Report can be found on the Parish Website, www,tysoe.org.uk under the Parish Council Sub-heading**

Councillor Littlewood Left the table and recused himself from the Planning proceedings.

1. **25/00122/TREE - Land west of 6 Church Farm Court, Tysoe – Noted**
2. **25/00096/FUL 6 Mallets Close, Tysoe. Ground floor extension**

**Recommendation: Object**

Proposed: Cllr Venables Seconded: Cllr Tongue 5 in favour 1 abstention

1. **24/03116/FUL, 4 Sandpits Close, Tysoe, CV35 0TU**

Recommendation for both applications: No objection.

Proposed: Cllr Venables Seconded: Cllr Tongue

5 votes for 1 abstention received by email – Motion carried & noted

1. **24/03271/LBC & 24/03220/FUL, Chamfered End, Saddleton Street, Tysoe CV35 0SE**

Recommendation: No objection.7 votes in favour and 1 abstention noted via email for No objection.

Proposed: Cllr Venables Seconded: Cllr Tongue

1. **24/03276/FUL Barn on land, Hogwood Farm,** repositioning of existing farm track.
2. **Recommendation: No objection**

Proposed: Cllr Venables Seconded: Cllr Tongue

5 votes in favour 1 abstention.

1. **24/02623/FUL Lower Ground, Main Street, Tysoe CV35 0SE –** First floor side extension and rear single storey extension.

Recommendation: Support. The most recent amendments to this application have removed the reasons for the Parish Council’ objection dated 26/12/2024 and therefore Council recommends supporting the proposal for the same reasons as in the original submission.

Noted 5 votes in favour, 1 abstention via email.

Proposed: Cllr Venables Seconded: Cllr Tongue 5 votes in favour 1 abstention.

1. Councillor Venables pointed out that for an application previously submitted on Badgers Farm House (24/01681/VARY) there was a query over conditions relating to a neighbouring holiday let.

It was agreed by all present that Cllr Venables write to the Planning Officer concerned regarding this.

Also regarding two other applications, one for Dinsdale House ((23/01419/FUL), this had been refused, and Applecross Fields, (24/00009/FUL) this has gone to appeal and DC Littlewood and herself would be attending.

1. **Road Safety – Cllr Bell**

**The proposal was received to get a quote for the proposals included in the Review of Road markings and Speed regulation in Tysoe and for the work to reinstate the grass verge opposite Church Farm Court.**

Proposed: Cllr Bell Seconded: Cllr Venables **All in Favour**

1. **Trees and green space**
2. **Flooding on the Playing Field and into Avon Ave – Cllr Billing**

**Action: Clerk to identify a local drainage company that can advise of this and contact Steve Allen who has some knowledge about the drains in this area.**

1. **Orbit – Oak Tree – Middleton Close – Cllr Roache**

**Cllr Roache to Chase Orbit about the planting. Page 59**

1. **Welfare –**
2. **Defibrillator – Cllr Venables**

Cllr Venables reported that the first training session on how to use a defibrillator had taken place, and the second is yet to be organised. Having agreed to purchase a replacement cabinet for the Defib on the Children’s Group building wall, there is approximately £200 left from the lottery funding, which could be used towards the second training session.

1. **Affordable Homes Committee – Update – Cllr Roache**

Cllr Roache said that he had spoken with WCC regarding Herbert’s Farm, and they had said there were no plans to develop this area and that it would be a difficult site to develop. The work with Brailles was sorted.

Cllrs Roache and Billing meet with the Estate Manager from Compton Estates and he had said that TPC should approach Compton estates to build affordable houses as they would be favourable. He also said that Compton were also looking at a development in Brailles and asked that TPC not raise interest with SDC until the work with Brailles was sorted.

Cllr Roache noted that TPC were interested in developing Roses Farm and the site behind the Estate yard. They were looking at 10 affordable homes but in order to build these, Compton Estate would have to build 5 or 6 market homes. He made the Estate manager aware of the £400,000 plus S106 funds that TPC had access to and said that this needs to be a community led project.

Cllr Roache said that he felt Compton Estates would be a willing partner in this venture but this some way to go.

Cllr Littlewood said that he would speak with Alison willets at SDC.

**160. South Warwickshire Local Plan – consultation – Cllr Roache**

Cllr Roache said that his feeling was there was much in the plan to support. Overall, the plan showed a benefit to Tysoe, probably small and probably built on nonsense numbers. The housing need has come from government and the calculation doubles Stratford’s numbers. Some of this is due to overspill from Birmingham and Coventry.

Cllr Roache’s proposal was to support the policies TPC feel we can support and object to those we do not agree with, and his overall comment was that the Plan is fatally flawed as it is based on ridiculous housing numbers.

Proposed: Cllr Tongue Seconded: Cllr Venables All in favour.

**161. Annual Review of Policies**

**a) Freedom of Information Policy. Proposal to accept the reviewed policy.**

Proposed: Cllr Venables Seconded: Cllr Littlewood All in four

**b) Data Protection Policy. Proposal to accept the reviewed policy.**

Proposed: Cllr Venables Seconded: Cllr Littlewood All in four

**c) Grants & Donations Policy. Proposal to accept the reviewed policy.**

Proposed: Cllr Venables Seconded: Cllr Littlewood All in four

**162. RISK MANAGEMENT PLAN**

**a) Updated plan**

Cllr Roache requested that the Clerk circulate the plan with the updated changes hi-lighted.

Action: Clerk

**163. Emergency Plan – Cllr Sayers – update – Deferred.**

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**164. Parish Assembly – Cllr Roache**

Cllr Roache advised all present of the new format of the Parish Assembly. All Parish Croups will be invited to attend, submitting a short report on their previous year’s work, which will be put together as booklet for distribution on the day. Each group attending will have a table upon which they can display information about themselves. Representatives of each group will be on hand to answer questions from the public, and all residents are invited to attend. Invitations will be sent out to all new residents in the past year, and the Assembly will be advertised in the Tysoe Record, April & may, on the Parish Website, and also The Parish Facebook page.

**165. DATE OF NEXT MEETINGS**

1. March 10th 2025 Ordinary Meeting
2. April 14th 2025 Ordinary Meeting
3. May 12th 2025 Ordinary and AGM meeting
4. June 9th 2025 Ordinary Meeting

**166. FUTURE AGENDA ITEMS & MATTERS ARISING**

a) Annual Cricket Match after Flower Show.

b) Cllrs Roache & Wyatt send their apologies for the March meeting. Cllr Roache wished it noted that Cllr Venables would chair the March meeting in his absence.

c) VE80 – 8th May – Beacon

10th May – Celebrations in the Village Hall from late afternoon and evening.

**167. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 8.50pm

**168. PRIVATE AND CONFIDENTIAL - Redacted**

Cllr Roache said that he would check dates with his wife and advise the clerk and thanked everyone.

a) Cllr Roache asked all present if anyone had any objections to TPC endorsing the proposal for Steve Allen’s MBE in recognition of his work in the community of Tysoe?

Proposal to support the endorsement.

Proposed: Cllr Tongue Seconded: Cllr Bell All in favour.

b) The Kings Garden Party

Cllr Roache asked if there was anyone who wished to enter the ballet to attend the King’s Garden Pary?

All present answered that they would like to nominate him.

Proposed: Cllr Wyatt Seconded: Cllr Tongue All in favour

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