**Meeting Type** Ordinary

**Date**  Monday 13th November 2023

**Time**  19.30

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, John Tongue, Amanda Venables, Helen Sayers, Adam Wyatt

**Apologies**  Rebecca Billings, James Bardey

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  12

**202. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and thanked the members of the public for coming.

Apologies were received from Rebecca Billings and James Bardey.

**203. DECLARATION OF INTERESTS**

Cllrs Venables and Wyatt declared interests in two of the planning applications and therefore would not be involved in any discussions or decisions.

**204. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of October 9th 2023 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed Cllr Littlewood Seconded Cllr Sayers All in Favour

**205. PUBLIC FORUM – 15 MINS ONLY**

**i.** A streetlight has been taken down over the summer at the opening to The Barns.

**ii.** A member of the public raised the problem of the number of potholes and footpaths badly in need of attention in and around the Parish. Cllr Roache reported that the Parish Council would be carrying out a village walkaround on Saturday 18th of November and would be noting these amongst other items in the village that are in need of attention.

**iii.** Thanks was given from a member of the public to the Parish Council for getting a hedge cut.

iv. A resident reported that a light on Poolgate, near the Windmill end, was on 24/7 and very bright.

Action: Clerk to report to Highways. Actioned 15/11/2023.

**206. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc 206a**

Cllr Mills report had previously been circulated and he gave a short precis of it to those present. Noting the support from WCC for people in need of help due to the rise in the cost of living. (This report can be seen on the Parish website with links to people that can help.)

Cllr Roache asked a question about the closure of Fire Stations as this was of concern. Cllr Mills stated that Andy Crump was the portfolio holder for this, and he would speak with him.

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1. DC Malcolm Littlewood *.* Cllr acknowledged receipt of a report from Cllr Littlewood Ref: **Doc 206b**

DC Littlewood’s report had also been circulated and he also quickly covered some aspects of the report – Fuel Poverty still remaining high in the district at 16%whereas Warwickshire is 15% and England is at 13%.

There is also a new initiative to capitalise on Military Talent. This is a project to help those leaving the military to rejoin their communities. The full report with links can be seen on the Parish website. www.tysoe.org.uk.

**207. CORRESPONDENCE**

1. Village Hall – A member of the Village Hall Committee attended to discuss the request for a £250 donation towards an internet connection for the village hall in Tysoe. Discussions took place regarding room hire charges and the fact that the Village Hall is a Charity, not a business, and the need to upgrade the services provided.

A proposal was received to make a donation of £250 towards the monthly cost of an internet

connection.

Proposed: Cllr Venables Seconded: Cllr Sayers **All in Favour**

A request was also received for a member of the Parish Council to attend Village Hall Committee meetings as has happened in the past. Cllr Roache agreed that ta representative attending in future.

1. The organiser of the Village Hall Dance & keep Fit group wished it noted that funding had now been secured to continue this group and thanked the Parish Council for their donation.

**208. FINANCIAL REPORT October 2023 – Parish Clerk**

1. The Council received and approved the Finance Report for October 2023

Proposed: Cllr Littlewood Seconded: Cllr Tongue **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk | 829.35 |
|  | Working from home allowance | Clerk | 26.00 |
|  | Income Tax | HMRC | 207.40 |
|  | Village Mowing | Thomas Fox | 837.60 |
|  | Electricity | Green Energy | 13.30 |
|  | Land Registry search fee | Clerk | 24.00 |
|  | Land Registry search fee | Clerk | 24.00 |
|  | Land Registry search fee | Clerk | 24.00 |
|  | Monuments Refurbishment | Geo. Clifford & Sons | 7497.00 |
|  | Parish Councillor training | WALC | 36.00 |
|  | Village Hall Rental | Tysoe Village Hall | 105.00 |
|  | Grit bins and grit | Kingfisher Direct | 550.46 |
|  | S106 Agreement legal costs | Wilkes Partnership | 1214.40 |
|  | Playground annual safety check | ROSPA | 138.00 |
| TOTAL |  |  | 11526.51 |

Proposed: Cllr Littlewood Seconded: Cllr Tongue **All in Favour**

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1. The Council received and approved the bank statements and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Cllr Littlewood Seconded: Cllr Tongue **All in Favour**

1. Rolling Budget 2023-26

Cllr Roache asked Councillors to forward suggestions for the next 3-year rolling budget to the Parish Clerk in advance of the next meeting. This may include new projects or revisions to projects/running costs.

1. CIL/S106 Funds

Cllr Roache explained to those present what the CIL and S106 payments received by the Parish Council were to be used for. The Clerk had previously sent out the report required by SDC for this year’s IL receipts and spending. He also explained that some of the monies received will be held for projects next year, which Councillors must consider when the budget for 2024/25 is finalised and the Precept request is made at the end of January.

**209. PARISH CLERKS UPDATE**

The Clerk reported that a letter had been sent to the owners of the Leylandii Trees bordering the Recreation Ground, and she was awaiting a reply.

**210. AREAS OF RESPONSIBILITY**

**i. Employment/HR – No update**

**ii.** **Infrastructure & Environment –**

**Streetlight** – Main Street/Peacock Lane, Avon Avenue & Saddleton St.

Action : Clerk to notify Highways/Streetlighting of the issues with this light and await quotes for repairs. Each lamp could cost approximately £3000 to replace.

Cllr Roache wished it noted that these repairs may have to wait until 2024 so that money can be allocated from the new budget.

1. **Planning – Cllrs Tongue, Venables & Wyatt  *Ref: Doc210iii***

**Cllr Littlewood left the table recusing himself from any discussions or voting.**

1. **23/0201/FUL Tysoe Vale Farm (see Planning Report for more details)**

The recommendation was to make no objection to the application subject to conditions.

Proposed: Cllr Venables Seconded: Cllr Tongue **4 in Favour 1 Abstention**

1. 23/02679/FUL Dinsdale Cottage, Baldwins Lane, Upper Tysoe, CV35 0TX

The recommendation was No objection, subject to conditions (please see the planning report for further information.)  
Proposed: Cllr Tongue Seconded: Cllr Wyatt **4 in Favour 1 Abstention**

1. **23/02823/FUL 13 Poolgate, Upper Tysoe CV35 0TS**

The recommendation was NO objection subject to materials matching existing ones.

Proposed: Cllr Venables Seconded: Cllr Tongue **All in Favour**

1. **23/02934/FUL Byeways, Main St, Middle Tysoe, CV35 0SW**

The recommendation was that as this application had only just been received, TPC should request an extension to time allowed to visit the site and then agree a comment.

1. 23/2800/TREE – No objection

Proposed: Cllr Tongue Seconded: Cllr Venables **5 in Favour**

1. 23/02968/TREE – No objection

Proposed: Cllr Tongue Seconded: Cllr Venables **5 in Favour**

1. With regard to Templar Close, Cllr Littlewood was dealing with this issue.

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1. **Anaerobic Digester – David Roache**

Cllr |Roache spoke to the report already circulated, but for the benefit of the members of the public present gave a precis of the situation:

Acorn have submitted a number of amendments to their application. The District Council accepts admissions and amendments.

The Parish Council document is up for discussion tonight. Members of the public are encouraged to make their own submissions. In the Parish Council’s view, the amendments do not add up to anything substantial and their objections still stand. This application contravenes all of the local and national planning requirements. The amount of traffic caused by the AD Plant would cause a huge amount of damage and pollution. The harm caused vastly outweighs the vanishingly tiny benefit to the community and Acorn’s attempt to address any objections is tiny, their amendments are evasive and contradictory, and their mitigation has failed. The one thing that Acorn has consistently failed to recognise is that within 300/400 metres of the proposed digester site is that there are 13 houses. Should lighting strike as it has done in the AD in North Oxford, a number of houses would be damaged and maybe people would be hurt. They have admitted that the view would be significantly harmed but have not recognised any harm to wildlife.

The public should refer to their original objections and restate them and also that Acorn have not mitigated any of the original issues.

**NEXT STEPS – David Roache**

The next steps are to answer the Arup report and amend the submission to reflect Cllr Wyatts comments regarding the 13 houses nearby to the site.

After 21 days Acorn can then submit another report. After that, it is down to the Planning Officer to make a decision.

Acorn could withdraw their application and resubmit it which would mean the process would start all over again, or they could appeal if the Planning Officer rejects the application.

Results of the application are expected in the New Year. The Planning Officer has been very diligent, Joe Brook. He is also aware that Acorn tells lies.

Asked if Jeremy Wright the local MP supports Tysoe’s objection, Cllr Roache confirmed that he did. With regard to the MOD they have not been as concerned about the AD as the TPC had thought they might be. They have pointed out deficiencies in the application and generally object to it.

The proposal was received to amend the Parish Council document and then send to Joe Brook.

Proposed: Cllr Venables Seconded: Cllr Wyatt **All in favour.**

1. **Cameron Homes & S106 Agreement – Cllr Roache**

Cllr Roache spoke of the situation as it currently is. The Parish Council has paid out for legal fees so far underwritten by the District Council and the Developer. It would now cost £4,900 to deregister the small piece of land that is causing the hold up and therefore Cllr Roache has put a halt to any further legal work. WC and SDC are now searching their paperwork in order to find a way around any further costs.

This Development would yield 11 affordable homes.

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1. **Road Safety – No update**

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1. **Trees & Green Space**
2. **Tender Paperwork for mowing contract April 2024**

Councillors had seen the Tender Invitation notice and gave the Clerk two other companies to contact. The invitations to tender would be sent out this week.

1. **Tree Audit – No update**
2. **Triangle at Sandpits**

Rosemary Collier attended the meeting and offered to strim the area and if TPC could provide some top soil, would then plant some bulbs.

Action: Clerk to contact either Red Horse or Thomas Fox to give a quote for the top soil.

1. **Coronation tree – No update**
2. **Breech Furlong Tenancy**

Cllr Roache spoke in Cllr Billings absence. He said that 4 applications had been received for the tenancy. Cllr Littlewood said that in the interest of transparency, Cllrs should see these application and then make a decision.

**Action: Clerk to contact Cllr Billings upon her return from the Ukraine and request that she send the business plans and information of each applicant before the next PC meeting, so that a decision can be mad then. Actioned 14.11.2023**

Cllr Roache also said that there had been some residents who thought that this Tenancy had not been advertised sufficiently. All councillors present were happy with what had been done so far. Cllr Roache also mention that Cllr Billings has found a footpath issue on the land concerned in that there is a public footpath across the land but no style at one end. Therefore, a style needs to be put in. As no one is sure of who is responsible for this it needed to be resolved.

**Action: Clerk to contact Richard Barnard, Highways, to ascertain whose responsibility the style is.**

1. **Trees at Poolgate – No update**
2. **Welfare – update Amanda Venables**
3. **Defib service charge**

The proposal was received to make payment of £271 + VAT for the service of our current defibrillator and also sign up to the 2 yearly service contract.

Proposed: Cllr Littlewood Seconded: Cllr Venables **All in favour**

1. **New Defibs**

Councillors are awaiting information on an updated funding pack and also on training for using Defibrillators.

1. **Affordable Homes Committee – David Roache**
2. **The Methodist Church**

Cllr Roache gave those present an update (please see report uploaded onto the Parish Website.)

The Housing needs Survey identified a need for 22 affordable homes in the parish.

The Methodist Church has been closed for in excess of 2 years and following extensive conversations with the local Methodists, the sale was referred to more senior Methodists who then said they were looking for best value price.

Cllr Roache said that the best way to approach this issue is to go for outline planning permission, make an offer to the Methodist Church and if necessary, carry out a compulsory purchase of the land and building. In parallel, TPC should get on board a housing association who will clear the site, build and then manage the houses on behalf of TPC. The land could offer 7 or 8 maybe more dwellings on the site.

The architect employed to draw up the outline planning drawings suggested and open village meeting and also to carry out another Housing Needs Survey.

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Cllr |Roache said that he was looking for approval for the following items tonight:

1. Approval to continue with the planning process.
2. Approval to continue the process to find a housing association.
3. Approval to continue the process for compulsory purchase.
4. A decision on whether a public meeting should be held.

Cllr Roache advised that there was a meeting scheduled with SDC to ensure that TPC are working on the right lines, we need their guidance and agreement to what is proposed.

Cllr Sayers said that she had come to this issue somewhat later than other Councillors and wished to clarify in her own mind that the S106 funds held at SDC with which it was hoped to secure the methodist Church would go back to the SDC at the end of December 2023. This was confirmed by Cllr Roache. She said it seemed very late in the day to be trying to do what is suggested.

Cllr Littlewood wished it noted that TPC had been working on this for over 2 years, and also had worked extensively on the ad objection, both of which had taken up a lot of time.

Cllr Roache said the SDC were very supportive of the concept. Cllr Littlewood said that it had been very difficult to find a suitable site.

A proposal was received to go ahead with items 1 to 3 above.

Proposed: Cllr Tongue Seconded: Cllr Littlewood 5 in favour 1 abstention

Cllr Roache stated that the meeting with SDC would go ahead within the next 2weeks and after that we would have a good idea of how TPC stands. He suggested that we wait until this meeting is held before making a decision on a public meeting.

**211. Annual Review of Policies – update Helen Sayers**

Cllr Sayers had circulated her template for the emergency Plan shortly before the meeting and Councillors were asked to look at it and make any comments.

**212. Risk Management plan – David Roache**

**a) Annual Village walk about**

This will start at 9.00am from the Village Hall on Saturday 18th November.

1. **DATE OF NEXT MEETINGS**

All meetings are held in Tysoe Village Hall, Main Street, at 7.30pm in the McNulty room.

a) December 13th ordinary Meeting

b) January 8th 2024 Ordinary meeting

c) February 12th 2024 Ordinary Meeting

d) March 11th Ordinary Meeting

**214. FUTURE AGENDA ITEMS & MATTERS ARISING**

a ) Upton Estates to be notified that one of their ditches is blocked which is causing School Lane to flood during heavy rain periods.

**215. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 10.00pm

**216. PRIVATE AND CONFIDENTIAL**

a) NJC Pay Award - A proposal was received to accept this pay award and back pay for the clerk.

Proposed: Cllr Tongue Seconded Cllr Sayers **All in favour**

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