**Meeting Type** Ordinary

**Date**

**Time**  19.30

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, John Tongue, Amanda Venables, Rebecca Billing, Helen Sayers, Adam Wyatt

**Apologies**

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  5

**247. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone. No apologies were received,

**248. DECLARATION OF INTERESTS**

Cllr Roache asked if anyone wished to declare an interest in any of tonight’s proceedings – no declarations were made.

**249. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of January 8th 2024 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed: Cllr Billing Seconded Cllr Tongue All in Favour

**250. PUBLIC FORUM – 15 MINS ONLY**

**i)** A resident of Poolgate wish to express deep concern over the state of the trees on the edge of the grounds of The Manor close to Poolgate. Councillors were told that some of the trees are very dangerous and numerous have fallen. The resident asked what the situation was as this issue had been raised previously, and asked what the outcome of the village walk about was.

Councillor Roache said that there were a lot of issues raised from the Village Walkabout including those if the Manor trees. Lord Marks had been approached about their state and he has said he is happy to do whatever is needed to make them safe.

Cllr Billing said she had spoken with Pete Lewis who is happy to speak to Lord Marks about the trees.

Cllr Roache asked Cllr Billing to send him Pete Lewis’s contact details and he would speak with Lord Marks.

ii) The lease between the Parish Council and the Tennis Club has errors on it. The signatures that have been signed incorrectly.

Cllr Roache asked that the Tennis Club Committee member email him with the details so that he could speak with the signatories.

iii) The plaque for the jubilee tree Guard will cost £200

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The proposal was received for TPC to pay the £200 for the plaque.

Proposed: Cllr Tongue Seconded: Cllr Billing All in favour.

iv) The committee member from the tennis club wished to bring to Councillors’ notice that there was a problem with the car park by the Tennis Club. To solve the issue it would be necessary to either move the gate or paint yellow hatching and possibly put up a no parking sign.

Cllr Roache asked that this item be deferred until later in the proceedings, or possibly reschedule for March’s Agenda.

**251. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc**
2. DC Malcolm Littlewood *.* Cllr acknowledged receipt of a report from Cllr Littlewood Ref: Doc

**252. CORRESPONDENCE**

a)

Proposed: Seconded: **All in Favour**

b)

Proposed: Seconded: **All in Favour**

c)

Proposed: Seconded: **All in Favour**

d)

Proposed: Seconded: **All in Favour**

**000. FINANCIAL REPORT 2022 – Parish Clerk**

1. The Council received and approved the Finance Report for

Proposed Cllr Seconded **All in favour**

1. The Council approved the following payments already paid by the authority of the Annual Payments List or awaiting payment:

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
|  | Salary | Clerk |  |
|  | WFH Allowance | Clerk |  |
|  | Income Tax | HMRC |  |
|  | Electricity  | Green Energy |  |
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Proposed: Seconded: **All in Favour**

1. The Council received and approved the bank statement and bank reconciliation for the period. Cllr Roache checked and signed the bank statements and the bank reconciliation.

Proposed: Seconded: **All in Favour:**

1. Rolling Budget 2023-26

Cllr Roache asked Councillors to forward suggestions for the next 3-year rolling budget to the Parish Clerk in advance of the next meeting. This may include new projects or revisions to projects/running costs.

**000. PARISH CLERKS UPDATE – Ref: Doc**

**000. AREAS OF RESPONSIBILITY**

**i. Employment/HR**

**ii.** **Infrastructure & Environment –**

1. **Planning – Cllrs Tongue,  *Ref: Doc***

Proposed: Seconded: **All in Favour**

1. **Playground & Playing Field**

**vi. Road Safety**

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**vii. Trees & Green Space**

**viii. Welfare –**

**ix. Affordable Homes Committee –**

**x. Making Space for Nature**

**000. RISK MANAGEMENT PLAN**

**000. DATE OF NEXT MEETINGS**

 a)

**000. FUTURE AGENDA ITEMS & MATTERS ARISING**

a)

**000. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting

**000. PRIVATE AND CONFIDENTIAL**

a)