Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on May 12th **2025** to be held at **Tysoe Village Hall, Main Street, Tysoe, following on from AGM which begins at 19.00 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: May 7th 2025

Tysoe Parish Council has signed a pledge agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles. For further details of this pledge please go to www.tysoe.org.uk

**AGENDA ITEMS**

**25/12.05/ORD**

**013. WELCOME and APOLOGIES**

**014. DECLARATION OF INTERESTS**

**015. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record: April 14th 2025 Ordinary Meeting

**016. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**017. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc a
2. DC Malcolm Littlewood ref : Doc b

**018. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Old Fire Station Car Park ref: Doc 018a
2. No Mow May email ref: Doc 018b

**019. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report April 2025 (see Finance Report) Resolution required
2. To receive and approve any payments accepted in the previous month, if any. (See DOC. FP1) Resolution required
3. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack) Resolution required.
4. To approve any payments for invoices received after the last meeting paid in that month. Resolution required.
5. To receive and approve bank statements and Bank reconciliations (see Doc 3 & 4 Finance Pack) Resolution required
6. Net Position Report. Resolution required
7. Reserves Report. Resolution required
8. TPC Local Council’s insurance – quote £885.44 (and 3 year sign up)
9. AGAR Documentation . Resolution required
10. Insurance renewal. Ref: Doc 019i Resolution required

**Page 1**

**020. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings.

**021. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

**a)** Street lighting – Cllr Venables

1. **Planning –** *Cllrs Tongue, Venables & Wyatt Ref: Doc 21iii*
2. **25/00737/FUL**

**Land off Sandpits Rd.**

1. **Road Safety – Cllr Bell**
2. **Trees & Green Space**
3. *Tree Audit – Outstanding issues – High importance tree work*
4. *Bridleways Venables & Roache – Cllr*
5. *Playground – Cllr Venables*
6. *Mowing contract – Cllr Venables*

1. **Affordable Homes Committee – David Roache**

**022. Review of Policies – Clerk**

1. **Media Policy**
2. **Allowances & Expenses**

**023. Parish Assembly – Cllr Roache**

**024. DATE OF NEXT MEETINGS**

All meetings are held in Tysoe Village Hall, Main Street, at 7.00pm in the McNulty Room.

1. June 9th Ordinary Meeting
2. July 14th 2025 Ordinary Meeting
3. September 8th Ordinary Meeting
4. October 13th Ordinary Meeting
5. November 10th Ordinary Meeting
6. December 8th Ordinary Meeting
7. January 12th 2026 Ordinary Meeting
8. February 9th 2026 Ordinary Meeting
9. March 9th 2026 Ordinary Meeting.
10. April 13th 2026 Ordinary Meeting

**025. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**026. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**027. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

Page2