Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on December 11th **2023** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.30 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: December 6th 2023

**AGENDA ITEMS**

**217. WELCOME and APOLOGIES**

**218. DECLARATION OF INTERESTS**

**219. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record: November 13th 2023 Ordinary Meeting

**220. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**221. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc 221a
2. DC Malcolm Littlewood *ref : Doc 221b*

**222. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Thank you to TPC from David Sewell. (Document circulated previously.)
2. Thank you from the Tysoe Village Hall.
3. Email from resident regarding Planning Application **23/03019/FUL 13 Avon Avenue,**

**223. FINANCIAL REPORT – Parish Clerk**

 To record decisions on the following agenda items:

1. To receive and approve Finance Report November 2023 (see Finance Report)
2. To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack
3. To approve receipts report ((Doc 3 Finance Pack))
4. To receive and approve bank statements and Bank Reconciliation (see Doc 3 & 4 Finance Pack)
5. To receive & approve (Documents 5 & 6) – Net position and Reserves reports.
6. Draft Budget 2024-25 – David Roache for discussion (Budget papers circulated prior to meeting.

**224. PARISH CLERKS UPDATE**

 Update from Clerk showing progress on actions from previous meetings. – Clerk

 **All actions completed.**

**Both Cllr Venables & The Clerk have spoken with Gareth Atwell regarding repairs to the Playground. A quote will be received shortly for the repairs required.**

**225. AREAS OF RESPONSIBILITY**

 **i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

1. **Village Walk Around report – Cllr Roache – Report circulated previously. (See doc 225ii)**
2. **Bus Shelter – Cllr Littlewood**
3. **Planning –** *Cllrs Tongue, Venables & Wyatt Ref: 225iii*
4. **23/01881/FUL Willow House, Lower Tysoe Rd, Lower Tysoe CV35 0BN**

Rebuild & refurbishment of existing outbuildings relocating existing uses within refurbished structure with covered link to main dwelling.

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1. **23/03019/FUL 13 Avon Avenue, Tysoe CV35 0SP**

Construction of a new garage, home office and home gym.

1. **23/02934/FUL Byeways, Main St, Middle Tysoe CV35 0SW**

Erection of Summerhouse.

1. *Anaerobic Digester – update Cllr Roache*
2. *Cameron Homes & S106 Agreement – update D Roache*
3. **Road Safety**
4. **Trees & Green Space**
5. *Tender paperwork for mowing contract April 2024 (See Docs 225 v in Tender file)*
6. *Tree Audit*
7. *Triangle at Sandpits – Cllr Roache (****Quote Ref: Doc 225v****c, and agreement to go ahead.)*
8. *Coronation Tree*
9. *Breech Furlong Tenancy – Cllr Billings*
10. *Footpath & Bridge repair by Nick Hull*
11. *Style for Breech Furlong*
12. **Welfare – update Cllr Venables**
13. New Defibrillators

1. **Affordable Homes Committee – update David Roache**
2. The Methodist Church
3. Housing Needs Survey

**iix. Making Space for Nature**

1. **Biodiversity – Cllr Roache**

**226. Annual Review of Policies**

 **a) Emergency Plan – Cllr Roache**

**227.** **Risk Management**

 **a) Document 227 a – reviewed plan**

**228. DATE OF NEXT MEETINGS**

 All meetings are held in Tysoe Village Hall, Main Street, at 7.30pm in the McNulty Room.

a) January 8th 2024 Ordinary Meeting

b) February 12th 2024 Ordinary meeting

c) March 11th 2024 Ordinary Meeting

**229. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**230. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**231. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

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