**Meeting Type** Ordinary

**Date**  December 11th 2023

**Time**  19.30

**Venue**  Tysoe Village Hall, Main Street, Tysoe

**Councillors Present** David Roache (Chairman), Malcolm Littlewood, John Tongue, Amanda Venables, Rebecca Billing, Adam Wyatt

**Apologies**

**In Attendance** Cllr Chris Mills, Cllr Malcolm Littlewood, Charmaine Swift (Parish Clerk & RFO)

**Members of the Public**  2

**217. WELCOME and APOLOGIES**

Cllr Roache introduced the meeting and welcomed everyone.

Apologies were received from James Bardey

**218. DECLARATION OF INTERESTS**

**None.**

**219. CONFIRMATION OF MINUTES**

The Council confirmed the minutes of the Ordinary Meeting of November 13th 2023 as a true and accurate record of the meeting. Cllr Roache signed the minutes.

Proposed Cllr Sayers Seconded Cllr Venables **All in Favour**

**220. PUBLIC FORUM – 15 MINS ONLY**

**i)**  A question was raised about Fire Station closures. Cllr Mills answered and stated that no closures were planned. The problem is that the number of “On Call” Firemen is getting fewer and fewer which leaves some fire stations cannot always answer call outs.

**Action: Clerk to put consultation information and link on the Parish website. Action completed 14.12.2023**

ii) A resident stated that there are blocked drains in the village that have been reported, some several times – but no action has been taken by Highways.

Some discussion took place which pointed to the fact that there may be problems with draining between Church Farm Court and School Lane .And other issues with The Orchards development drains being blocked.

Cllr Roache and the Clerk took note of this, and the drains mentioned. Cllr Roache then said that in November Councillors and some residents carried a village walk around, noting amongst other things all of the blocked drains. This had now been put into a spreadsheet which was being compiled and actions would be discussed shortly as an item on the agenda.

**221. WARD MEMBERS UPDATE**

1. CC Chris Mills. Cllrs acknowledged receipt of a report from Cllr Mills **Ref: Doc. 221a (|Previously circulated.)**

Cllr Mills reported that the Warwickshire economy was bouncing back. He said that a Kind Community Food Grant had been created by WCC which Cllr Roache would alert the Vicar of St Mary’s about as they have a food bank. Cllr Mills also spoke of loneliness in winter and the link in his

report (published on the Tysoe Website) gave more information to help those who were lonely. There is a telephone number for Refuge.org.uk to help those who suffer from Domestic Abuse.

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There is further information about WCC’s Digital Switchover in this report, published on the Parish website [www.tysoe.org.uk](http://www.tysoe.org.uk) – Parish Council Tab, minutes and paperwork.

A question was raised regarding potholes and funding for Highways Maintenance. The question was how much of the £8.3 billion pounds given by the government for road repairs would be given to WCC. Apparently this was £2,056,000 over the next 2 years.

Cllr Roache said that running through his calculations looking at the amounts given by Rishi Sunak when he was Chancelor, and the latest sum of money, there was a fair amount of money that WCC had been given to repair roads. In Tysoe Village, looking at the list compiled from the Village Walk Around, there were a lot of road maintenance issues in the parish. Cllr Mills said that Micheal Rogers was the man from WCC that was responsible for Tysoe. Cllr Roache said that he wanted someone from WCC Highways to meet him on site o that he/she could see Tysoe’s issues. Councillor Roache asked County Councillor Mills to get Michael Rogers to contact either himself or the clerk in order to organise a site meeting so that they may see Tysoe’s issues..

CCllr Mills noted that Balfour Beatty are the sub-contractor tasked with carrying out road repairs. He will speak with the Highways Department.

**Action: CC Mills to contact Michael Rogers.**

1. DC Malcolm Littlewood *.* Cllr acknowledged receipt of a report from Cllr Littlewood Ref: Doc. 220b previously circulated.

DC Littlewood advised those present that SDC had created an additional fund of £100,000 – “Climate Change Fund” -which local organisations could bid for money from for projects to assist with climate change.

£5,700 has been allocated to change car parking machines to allow for the new senior citizen car parking passes. To date there have not been that many applications for the new parking permits.

SDC have also launched a new initiative to recycle coffee pods.

There was also a recent data breach at SDC.

They are also working on an economic plan and looking at an apprenticeship scheme in SDC.

DC Littlewood also reported that at the SDC meeting that day a presentation was given which was linked to the Extinction Rebellion Group, this association was not declared at the beginning of the meeting, and therefore DC Littlewood made a formal complaint to the Chair at the end of the meeting.

**222. CORRESPONDENCE**

1. Cllr Roache read the email from Mr David Sewell, thanking the Parish Council for the refurbishment of the Village WWI and WWII memorials. Councillors noted his thanks.
2. The Village Hall Committee sent a letter of thanks to the Parish Council for their donation towards the costs for internet provision in the Village Hall.
3. A letter from a resident of Avon Avenue was noted by Cllr Roache who said it was noted by Cllrs.

**223. FINANCIAL REPORT November 2023**

1. The Council received and approved the Finance Report and supporting payments list, receipts, reserves, Net position, Bank Statements and reconciliation for November 2023

Proposed: Cllr Venables Seconded: Cllr Billings **All in favour**

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1. Payments List for December 2023

|  |  |  |  |
| --- | --- | --- | --- |
| Voucher No | Item | Payable to | Amount £ |
| P | Salary | Clerk |  |
| P | WFH Allowance | Clerk | 26.00 |
| P | Income Tax | HMRC |  |
| P | Electricity | Green Energy |  |
| P | Village Mowing | Thomas FOX inv 38774 | 313.80 |
| P | Sandpits topsoil etc | Thomas Fox | 304.80 |
| P | Payroll Services | DM Payroll | 60.00 |
| P | S106 Agreement legal costs | The Wilkes Partnership | 1214.40 |
| P | Hedge Cutting | Thomas Fox | 148.80 |
| P | Preapp charge | SDC | 425.00 |
| P | Election Charges | SDC | 100.00 |
| P | Outline Planning drawings for Methodist Church | MS Designs Ltd | 300.00 |
| Total |  |  |  |

1. Budget 2024 – 2025

Cllr Roache explained that the Finance Group had met on December the 2nd 2023. He went through the various calculations as shown on the draft budget proposal circulated (Document 222f) previously, and the reserves and general spend. He asked if anyone had any questions. There were none.

The draft budget calculates next year’s Precept at £35,924 a rise of approximately £500 on last year’s precept of £35,472.00

Cllr Roache stated that any further Methodist Church costs should be part of the acquisition costs of the site.

The questions to be answered are, do we want to go ahead with the project? Are the costs reasonable?

Is everyone happy with the £500 increase in the Precept for 2024/25? The current precept is around £62 per band D house, with the increase this would go up to around 363. Our precept is below average for a village of our size.

**224. PARISH CLERKS UPDATE –**

The Clerk noted that the only outstanding item was a reply from Gareth Atwell regarding the quote for the work on the Children’s Playground.

**Action\: Clerk to chase up Gareth Atwell early in the new year for an answer.**

**225. AREAS OF RESPONSIBILITY**

**i. Employment/HR – NO update**

**ii.** **Infrastructure & Environment –**

1. Village Walk Around

Reports from the walk around have been put onto an XL spreadsheet.

The shoulders of the roads coming into the village are badly pitted and broken.

The Infrastructure Group will look at the spreadsheet with a view to highlighting those which the Highways Department are responsible for. Also to speak with a resident regarding possible blockage of the pipes on his land, leading to the flooding of a footpath.

1. Cllr Littlewood pointed out that an email had been circulated regarding cleaning and repairs for bus shelters. Cllr Roache said that he had checked the shelter and felt that at present no work was necessary.

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1. **a) Planning – Cllrs Tongue, Venables & Wyatt  *Ref: Doc 224***

**Cllr Littlewood recused himself from any planning decisions and left the table.**

**a)i 23/01881/FUL**

**Proposal for no objection with 2 conditions. (Detailed in the report.)**

Proposed: Cllr Tongue Seconded: Cllr Venables **6 in Favour**

**aii) 23/03019/FUL**

**Proposal to object to the application for 2 reasons (detailed in the report)**

Proposed: Cllr Tongue Seconded: Cllr Venables **6 in Favour**

**aiii) 23/03019/FUL**

**Proposal to object to the application.**

Proposed: Cllr Venables Seconded: Cllr Tongue **6 in Favour**

**aiv) Sewerage Kiosk**

Cllrs were requested by Severn Trent, to reconsider their request for the kiosk to be painted green. After some discussion, it was agreed that the request would stand.

1. **Anaerobic Digester**

Approximately 250 objections to the amendments have been received. The SUB-ARUP response has been commissioned, one received the response is for the Planning Officer to determine.

1. **Cameron Homes**

This application for a development along the Sandpits Rd is now closed.

The developer has said that the development is now no longer financially viable.

Cllrs Roache & Littlewood met with the landowner who still technically owns the land. It is likely that he will submit an application very similar to the developer. Cllr Roache said 2Watch this space. This could be very good for Tysoe, it would have a large impact as it includes 11 affordable homes .”

1. **Road Safety – To be deferred to January 2024 Agenda.**
2. **Trees & green Space**
3. Tender for mowing contracts in the village.

Councillors deferred this decision until January.

1. **Tree Audit – to be discussed under Confidential items.**
2. **Triangle at Sandpits.**

A quote to refill the triangle at Sandpits of £304.80 was received.

Proposal to accept the quote and for the work to be done.

Proposed: Cllr Billings Seconded: Cllr Littlewood **All in Favour**

1. **Coronation Tree - to be discussed under Confidential items.**
2. **Breech Furlong**

Cllr Billing reported that for ease the access needed to be changed to BF. Cllr Roache noted that he believed an application would have to be made to the Council. It would be necessary to apply for a recommendation for the access to BF and also get the agreement of the landowner.

Proposal was received to make application to the Council for change of access to BF.

Proposed: Cllr Billings Seconded: Cllr Littlewood **All in Favour**

**Action: Cllr Billings to email Richard Barnard regarding change of access.**

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1. Cllr Venables requested a thank you letter be sent to Nick Hull (AONB) to thank him for his work on the bridge and footpath.

**Action: Cllr Venables to draft a thank you email for the Clerk to send on TPC’s behalf.**

**Actioned: 12/12/23**

1. **Welfare – update – Cllr Venables**

Cllr Venables reported that the application for funding two defibrillators was half completed.

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**vii. a) Methodist Church Site**

Cllr Roache spoke of the note and letter that he had circulated previously and hopes that this would allow the Methodist Church people to see that the site needs to be used for a community project and that they would not get planning permission for anything else.

The proposal was received to send the letter and note on behalf of TPC.

Proposed: Cllr Littlewood Seconded: Cllr Billings **6 in Favour 1 Abstention**

**b) Housing needs Survey**

Cllr Roache noted that there was no urgent need for a housing needs survey.

**226. Biodiversity**

**Action: Cllr Roache to draft a response.**

**227. Emergency Plan**

Cllr Roache asked everyone to review the plan ready for January’s meeting.

**Action: Clerk to add Emergency Plan as Agenda item for January 2024**

**228. DATE OF NEXT MEETINGS**

a)

**229. FUTURE AGENDA ITEMS & MATTERS ARISING**

**229. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

Cllr Roache closed the meeting at 21.30

**230. PRIVATE AND CONFIDENTIAL**

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