Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on April 8th **2024** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.00 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: April 3rd 2024

**AGENDA ITEMS**

**281. WELCOME and APOLOGIES**

**282. DECLARATION OF INTERESTS**

**283. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record of March 11th 2024 Ordinary Meeting

**284. CO-OPTION OF PARISH COUNCILLOR**

Proposal to co-opt Mr Chris Bell onto the Tysoe Parish Council.

**285. PUBLIC FORUM – 15 MINS ONLY**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**286. WARD MEMBERS UPDATE**

1. CC Chris Mills *ref* : Doc 286a
2. DC Malcolm Littlewood *ref : Doc 286b*

**287. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

**288. FINANCIAL REPORT – Parish Clerk**

To record decisions on the following agenda items:

1. To receive and approve Finance Report March 2024 (see Finance Report)
2. To approve April 2024 Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank (see Doc 3 & 4 Finance Pack)
4. To receive and approve Net Position, Reserves report (See Documents 5 & 6)

**289. PARISH CLERKS UPDATE**

Update from Clerk showing progress on actions from previous meetings. - Document 289.

**290. AREAS OF RESPONSIBILITY**

**i. Employment – HR – no update**

**ii.** **Infrastructure & Environment**

**a)** Car Park at the Recreation Ground – Cllrs Tongue/Roache

1. **Planning – Cllr Tongue, Venables & Wyatt**

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1. **Road Safety – Update Cllrs Wyatt & Bell**

**a)** Traffic Report (See Doc 290iv a) previously circulated

b) Data

1. **Trees & Green Space**
2. *TF Quote for hedge close to children’s playground*
3. *Breech Furlong quote for water pipe connection*
4. *The Manor Trees*
5. **Welfare**
6. New Defibrillators – update Cllr Venables

1. **Affordable Homes Committee – No update**

**iix. Making Space for Nature – No update**

**291. Annual Review of Policies**

**a) Freedom of Information**

**b) Data Protection**

**c) Grants & Donations application form**

**292. Emergency Plan – Update Cllr Sayers**

**293. Annual Village Award – Cllr Roache**

**294. Communication and Information Councillor – Cllr Roache**

**295. DATE OF NEXT MEETINGS**

All Ordinary meetings are held in Tysoe Village Hall, Main Street, at 7.00pm in the McNulty Room. The Parish Assembly is held in the Main Hall.

a) May 13th AGM followed by Ordinary meeting

b) June 4th Parish Assembly

c) June 10th 2024 Ordinary meeting

d) July 8th Ordinary Meeting

e) September 9th Ordinary Meeting

f) October 14th Ordinary Meeting

g) November 11th Ordinary Meeting

h) December 9th Ordinary Meeting

**295. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**296. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**297. PRIVATE AND CONFIDENTIAL**

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.

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