Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council on **Monday September 11th 2023** to be held at **Tysoe Village Hall, Main Street, Tysoe starting at 19.30 hours.**

All residents of the parish and press are welcome to attend.

C Swift

**Charmaine Swift**

Parish Clerk & Responsible Financial Officer **Date of Notice**: 6th September 2023

**AGENDA ITEMS**

**171. WELCOME and APOLOGIES**

**172. DECLARATION OF INTERESTS**

**173. CONFIRMATION OF MINUTES**

To confirm the minutes as an accurate record of meetings held on

1. July 10th Ordinary meeting
2. August 14th Extra Ordinary 2023

**174. Co-option of new Parish Councillor**

**175. PUBLIC FORUM – 15 MINS ONLY:**

For members of the Public to raise questions for the Parish Council to consider at a later meeting. Each member of the public may speak for up to 3 minutes.

**176. WARD MEMBERS UPDATE**

1. CC Chris Mills *Ref : Doc* 176a
2. DC Malcolm Littlewood *Ref : Doc 176b*

**177. CORRESPONDENCE**

Correspondence from members of the public to be received and considered for future meetings.

1. Tennis Club request for grant/Donation *Ref: Doc 177a*
2. Pump Track *Ref: Doc 177b*

**178. FINANCIAL REPORT – Parish Clerk**

 To record decisions on the following agenda items:

1. To receive and approve Finance Reports for July and August 2023 (see Finance Reports)
2. To approve September Payments for Parish Clerk to progress (see Doc 1 Finance Pack)
3. To receive and approve bank statements and Bank reconciliations July/August (see Docs 3 & 4, 5&6 in Finance Pack)
4. Net position report (Doc 7 in Finance Pack)
5. Reserves report (Doc 8 in Finance pack)
6. Electricity charges – new contract *Ref: Doc 178f*

**179. PARISH CLERKS UPDATE**

 Update from Clerk showing progress on actions from previous meetings. – All actions completed.

**180. AREAS OF RESPONSIBILITY**

 **i. Employment – HR**

Clerk’s annual review (Due September)

**ii.** **Infrastructure & Environment**

1. Grit Bin
2. Tender for Parish mowing contract
3. **Planning**
4. **Planning report -***Cllrs Tongue, Venables, Wyatt Ref: Document180 iii*

 **23/02281/FUL**

1. 1 Templars Close – Retrospective planning permission to regularise the removal of part hedging along the s’thern boundary and erection of decking and fencing.
2. **23/02177/COUNTY**

Installation of kiosk (motor control centre) at Sewage Treatment Works west of Lower Tysoe.

1. **23/00693/FUL**

The Cottage, Badgers Lane, replace existing single detached timber garage.

1. **Cameron Homes S106 agreement** – Update Cllr Roache
2. **Road Safety**
3. Report on traffic surveys from Beverley Cressman (Deferred to October meeting)

 ii ) Speeding on Oxhill (Deferred to October meeting.)

1. **Trees & Green Space**
2. Mowing – T Fox quote *Ref: Doc 180 d*i
3. Cherry Tree – replacement *Ref: Doc 180 dii*
4. Coronation Tree
5. Breech Furlong Tenancy

**vi. Welfare –** Update Cllr Roache *Ref: Doc 180vi*

 **Defibrillators -**

1. Discussion regarding a request for a second defibrillator in Tysoe.
2. Battery replacement for current defibrillator.

**vii. Affordable Homes Committee - update Cllr Roache** *Ref: Doc 180vii*

**iix. Making Space for Nature – No update**

1. **SDC Council Plan – Discussion** *Ref: Doc 180 ix*

**181. Annual Review of Policies – Emergency Plan tabled for discussion** *Ref: Doc 181*

**182. DATE OF NEXT MEETINGS** - all at 7.30pm in Tysoe Village Hall, Main Street, Tysoe, the second Monday of each month except August.

 a) October 9th Ordinary meeting – to be chaired by Cllr Littlewood

 b) November 13th Ordinary meeting

 c) December 11th Ordinary meeting

 d) January 8th Ordinary Meeting

 e) February 12th Ordinary meeting

 f) March 11th Ordinary Meeting

**183. FUTURE AGENDA ITEMS & MATTERS ARISING**

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

**184. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

**185. PRIVATE AND CONFIDENTIAL**

a) Councillors’ responsibilities *Ref: Doc 185a*

**\*\*\*MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND\*\*\***

Prior to attending the meeting, please take a moment to read our meeting [Welcome Notice](https://www.tysoe.org.uk/wp-content/uploads/Welcome-to-Members-of-the-Public-2020.pdf). Questions are welcomed up to 24 hours in advance of the meeting. **Email:** parish.clerk@tysoe.org.uk.